

AGENDA

Meeting: Salisbury Area Board
Place: Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU
Date: Thursday 9 November 2017
Time: 7.00 pm

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), direct line 01722 434560 or email lisa.moore@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Mary Douglas, St Francis and Stratford (Chairman)
Cllr Derek Brown OBE, St Mark's and Bishopdown (Vice Chairman)
Cllr Brian Dalton, Harnham
Cllr Matthew Dean, St Paul's
Cllr Sven Hocking, St Martin's and Cathedral
Cllr Atiqul Hoque, St Edmund and Milford
Cllr Ricky Rogers, Bemerton
Cllr John Walsh, Fisherton and Bemerton Village

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County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
<p>1 Welcome and Introductions</p>	<p>7.00pm</p>
<p>2 Apologies for Absence</p>	
<p>3 Minutes (<i>Pages 7 - 16</i>)</p> <p>To confirm the minutes of the meeting held on Thursday 14 September 2017.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Updates</p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.</p>	
<p>6 Information items (<i>Pages 17 - 24</i>)</p> <p>To note the written Information Items attached to the agenda:</p> <ul style="list-style-type: none"> a. Healthwatch Wiltshire b. Clinical Commissioning Group 	
<p>7 Partner and Community Updates (<i>Pages 25 - 48</i>)</p> <p>Due to this being a themed meeting focusing on item 8, the Chairman, on this occasion has asked partners to provide written updates only.</p> <p>The Board is asked to note the following attached written updates:</p> <ul style="list-style-type: none"> a) Salisbury City Council (SCC) b) Laverstock and Ford Parish Council c) Fire d) Salisbury Air Quality Management Group e) Salisbury Crime & Community Safety Group f) Salisbury Child Wellbeing Group 	
<p>8 Rough Sleepers</p> <p>This is a complex issue and the Area Board wants to encourage a two-track approach, combining the maintenance of public order with compassionate and effective action to help those in our city who, for various reasons, are rough sleepers, street drinkers or genuinely homeless. The aim is to better understand what is happening and what we can do to help.</p> <ul style="list-style-type: none"> 1. Introduction 	<p>7.15pm</p>

2. Brief presentations on work underway, from Wiltshire Council, Salisbury City Council, the Police and Alabare
3. Round table discussion and feedback:
 - What is the problem?
 - What needs to be done to solve it, and by whom?
4. Next steps

9 **Health & Wellbeing Group** (Pages 49 - 76)

8.30pm

To note the update from the Group and consider any funding recommendations as detailed in the attached report.

10 **Community Area Transport Group (CATG)** (Pages 77 - 90)

To note the update from the Group and consider and recommendations for funding as detailed in the attached report.

(Recommendations for funding relate to schemes 5C, 6D, 6J and 6M)

11 **Community Area Grants** (Pages 91 - 92)

To consider applications for funding from the Community Area Grants Scheme, as detailed in the attached report.

Applicant	Amount requested
Applicant: Harnham Watermeadows Project Title: The Rural Crafts of the Watermeadows View full application	£3890.00

12 **Youth Grant Request** (Pages 93 - 96)

To consider applications for funding from the Area Board's Youth Budget.

Applicant: Alderbury Football Club Project Title: Monday Night Football	Total project cost	£840
Total grant amount requested at this meeting		£400
Total amount allocated so far in 2017/18		£14,880
Total remaining for 2017/18		£13,560

13 **Close**

9.00pm

The date of the next meeting is Thursday 11 January 2018, 7pm at City Hall Salisbury.

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MINUTES

Meeting: SALISBURY AREA BOARD
Place: Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU
Date: 14 September 2017
Start Time: 7.00 pm
Finish Time: 9.10 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Mary Douglas (Chairman), Cllr Derek Brown OBE (Vice Chairman),
Cllr Brian Dalton, Cllr Matthew Dean, Cllr Sven Hocking, Cllr Atiqul Hoque,
Cllr Ricky Rogers and Cllr John Walsh

Wiltshire Council Officers

Karen Linaker, Salisbury Community Engagement Manager
Lisa Moore, Democratic Services Officer

Town and Parish Councils

Salisbury City Council – A Child
Laverstock and Ford Parish Council – Cllr R Champion, Cllr D Hayes

Partners

Wiltshire Police – Inspector Pete Sparrow
Wiltshire Fire and Rescue – Lucy May
Older People's Champion – I Kohler
Local Youth Network (LYN) – R Richards

Total in attendance: 23

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
34	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Mary Douglas welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p> <p>Portfolio holder for Communities and Youth; Cllr Chris Williams, was welcomed to the meeting.</p>
35	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Steve Godwin – Salisbury BID
36	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Thursday 6 July 2017 were agreed as a correct record and signed by the Chairman.</p>
37	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
38	<p><u>Chairman's Updates</u></p> <p>There were none.</p>
39	<p><u>Information items</u></p> <p>The Chairman drew attention to the following written information items attached to the agenda:</p> <ol style="list-style-type: none"> a. Housing Site Allocations b. Emergency Planning c. Public Meetings d. Assertiveness Outreach e. Household Recycling Centres <p>Attention was drawn to the current proposals to change the parking charges for Wiltshire. Consultation would begin on 25th September for 8 weeks.</p>

Local Youth Network (LYN) Update

The Board considered the reports attached to the agenda, detailing options to move forward in strengthening the Local Youth Network arrangements in Salisbury.

Cllr Derek Brown had attended the recent meeting of the LYN Management Group which looked at how to better engage with the young people of Salisbury in the LYN process to facilitate provision of activities for young people. A report was attached to the agenda.

In the past it had been evident that it was difficult to get the young people to the meetings, to draw in their expertise in a way that would be meaningful to this Board. The Board hoped to enhance the way in which the young people could be involved.

Several issues had been identified, including transportation. One idea to tackle that issue was to ask local schools to host the LYN management group meeting at the end of the school day, whilst the young people were still at the venue.

Other options were to identify an existing Youth Group to ask them to hold the meeting over the period of a year at a time. The idea of running an annual award ceremony was also suggested.

Questions and comments:

- The LYN model developed by WC aimed to engage with young people and to involve them in the process of awarding youth grants to other groups of young people. In Salisbury, the LYN sometimes only consisted of one or two young people, these low numbers were not representative of the young people of Salisbury. The time has come to try and do things differently in engaging young people.
- A directory of youth activities will also be set up, detailing what is available for young people in Salisbury. This will be provided to schools with the aim of getting the young people to tell us what they want and what they need.
- Was there an update on the vacant Youth Officer post? Answer: The replacement of Youth Officer's was tied in to the current ongoing review of the Youth Services. There were no dedicated Youth Officers available now.
- The current Chairperson for the LYN, was in support of the proposals put forward, especially the involvement of the schools.
- What had taken place since the last meeting with regards to engaging

	<p>young people? <u>Answer:</u> The CEM had visited the Friary Youth Group, where there had been approximately 25 young people to engage with. A report had then been produced and was attached to the agenda.</p> <p>Cllr Derek Brown noted that if the LYN did move from school to school, then he asked that consideration would be given to the continuity of the group and suggested that the same Chairperson remained for the year. He then put forward to support the recommendations, with preference in favouring options b & e.</p> <p><u>Decision</u> The Salisbury Area Board agreed to:</p> <ul style="list-style-type: none"> • Ask local schools/ school councils to be the host of LYNMG meetings from October 2017. • Ask the LYNMG to run an annual youth awards ceremony.
41	<p><u>Community Funding</u></p> <p>The Board considered three applications for funding as detailed in the report attached to the agenda.</p> <p>Applicants present were invited to speak in support of their projects. Following discussion and questions, the Board voted on each application in turn.</p> <p>Cllr Hocking proposed to award Salisbury Post Adoption Support Group half of what had been requested, as the project was to be hosted at River Bourne Community Farm in Laverstock. He suggested that the applicant could then apply to the Southern Wiltshire Area Board for the other half.</p> <p><u>Decision</u> Salisbury Post Adoption Support Group - £1,830 from the Youth Budget for 2017/18.</p> <p>A short DVD was shown detailing the work of La Folia. A mother of young person from Exeter house spoke in support of the project.</p> <p>Cllr Hocking proposed an amount of £2,000 to match fund the amount being given by Salisbury College, as he had concerns that a large amount of the project costs were going out in salaries and admin. He added that as this was a project that would be open to children outside of the Salisbury community area, the applicant could then apply to Southern Wiltshire and South West Wiltshire Area Boards for additional contributions.</p> <p><u>Decision</u> La Folia was awarded £2,000 towards their project, from the Youth Budget for 2017/18.</p>

	<p><u>Cllr Led Initiative – Five Rivers Football Pitches</u> As the Boards representative on the Five Rivers Management Committee, Cllr Dean noted that he had recently surveyed the land outside of the site with the parks manager from Salisbury City Council (SCC). The SCC Officer agreed to undertake some small-scale improvements at the site.</p> <p>The maintenance of the turfed pitches would be improved, which would attract additional use to the site. Funding from the Leisure Budget would cover the replacement of football posts and other aspects.</p> <p><u>Decision</u> The Salisbury Area Board allocated £1,300 towards the Councillor Led Initiative for the Five Rivers Outdoors Pitch Improvements project.</p>
42	<p><u>Partner and Community Updates</u></p> <p><u>Salisbury City Council (SCC) – Cllr Dean</u></p> <ul style="list-style-type: none"> • The pedestrian counters in the market have recorded visitor numbers had increased on last year. • The recent motorbike show had been very successful. • Food and drink festival and play days had been hindered by the rain. • 6 months on from the asset transfer, new kit had been purchased. A glutton and scrubbing machine was now being used to great effect in the market square. • Hoping to be able to see through a structured process where the barrowmen should go, how they have cleaned. • Working with partners to address recent reports of aggressive street begging and antisocial behaviour. • Ongoing work to plan future major events, such as the Carnival. • A public meeting will be held to talk about the parking arrangements in Salisbury, to feed into the Wiltshire Council consultation. <p><u>Laverstock and Ford Parish Council – Cllr Ron Champion</u></p> <ul style="list-style-type: none"> • A new play park area at Old Sarum had been completed. This had proved to be very popular. • We have convened a team of residents to move forward with either a Parish Plan review or a Neighbourhood Plan over next few weeks. • The Country Park was close to being signed off. • Public artist project for the Riverdown park was going ahead. • An informal meeting with our chairman, Vice Chair and SCC Chair and Vice Chair is being scheduled for early November to discuss how to work more collaboratively where appropriate. <p>Cllr Brown noted that as his division also covered part of the L&F area, he had</p>

the privilege of attending their parish meetings.

Police - Inspector Pete Sparrow

Highlights from the written report circulated at the meeting were noted.

A copy is attached to the minutes for information.

Question:

What do you propose to do about illegal cycling in Salisbury, bikes without brakes? Answer: There would not be any extra resources going to tackle cycling. If offences were reported they would be dealt with on an individual basis.

Fire - Lucy May

Highlights from the written report were noted.

Question:

False alarms were a daily occurrence, but was 25 the norm? Answer: Yes this was the norm, nothing unusual.

Child Wellbeing – Cllr Mary Douglas

A written report was attached to the agenda.

After meeting with a wide range of people across the city, we decided to focus on 0 – 5 year olds, in the Friary. The Community Foundation and the people of the Friary had become involved with this work. We have now handed over to them to continue and we will stay involved and in support of the work of the group.

Health & Wellbeing – Cllr John Walsh

The H&WB subcommittee was trying to improve the health of the community. Work was focused on older men, as they were a hard to reach group. Over the holidays they had been working on the possibility of a Men's Shed project.

The group was looking at whether more could be done to make it easier for people to access the help they need. Had an over 50s drop in group for a gynaecological cancer group.

Healthwatch had produced a report which stated there was a communication problem with the assessment of benefits. We invite the public to the next meeting on 19th October at 6pm at Five Rivers, where we will have an Officer to attend to answer any questions. Working with our partners and organisations to see what the problems were.

The Board considered the recommendation to formalise the Outside Bodies representative for the Safer Supportive Salisbury Group as Cllr Walsh.

Decision

The Salisbury Area Board appointed Cllr John Walsh as Outside Body Representative to the Safer Supportive Salisbury Group for 2017/18.

Salisbury Community Energy - Alison Craig

This new organisation in Salisbury, was working closely with Salisbury Transition City, but were separate to that.

In Tisbury, they had recently formed a Community Energy model where they had got together to raise funds to put solar panels up in farms. The energy produced from this had then paid them back better than the bank. For the life of the project, the community then own that installation.

Alison asked for those interested and wishing to support this initiative to complete the questionnaire circulated at the meeting.

Community Engagement Manager – Karen Linaker

Dementia action alliance – The steering group had met twice, and were hoping to partner with a concert at Godolphin. The Salisbury Cathedral had also already supported the action alliance.

The Group was reviewing how many businesses had been drawn in and how it could involve SCC further. The Mayors cause this year was the Alzheimer's Society.

WWI Commemorative Tree Planting – This Council initiative will involve communities in commemorating the passing of the war with a tree planting project. Laverstock & Ford Parish Council and Salisbury City Council were both keen to be involved. Three main player already signed up to formulate how we would move forward with this. Nov 2018 was the ultimate planting date. Karen was keen for this to be a community involved project.

Air Quality Group

The Group last met on 12th September and reviewed the current action plan, which included the development of a mobile phone app, further development of the co-car initiative and further tree planting.

The Groups policy on S106 development funds was also discussed and would be looked at further. When a policy had been formulated it would be brought to the Board for endorsement.

Cllr Brown showed a DVD depicting an event called 'Ciclovia' (a Spanish term that means cycleway) where for one day, all of the streets were closed to vehicular movement to allow free passing of runners, skaters and cyclists. This was an initiative that could be linked closely with another event that could be going on in the city.

Other Updates

The Chairman invited Mr Ford to speak on a matter of concern relating to traffic issues on the Devizes Road.

	<p>As a local businessman living near Devizes Road, he had concerns regarding the large lorries coming along the road to Southampton docks and back again. He asked what could be done to prevent a major accident on this road. He felt that resident parking on this road was very dangerous. He noted that the pollution was worse in Devizes Road and Fisherton Street than other areas of Salisbury.</p> <p><u>Answer:</u> The matter should be dealt with initially by contacting your local Councillor, and Councillor Brown on the Air Quality Action Group. As Devizes road was split between 3 Cllrs, it would be necessary to establish where on Devizes road you lived to ascertain which Cllr's ward the issue was in.</p> <p>Cllr Dean added that a lorry ban was not practical, as they were laid down by statute. The Board or Wiltshire Council could not achieve that. Parking could be enforced; we could ask parking enforcement to target the area.</p> <p>The air quality in that area was very poor, and at times it was in breach of the national guidance. The A303 improvements with the tunnel, should make it less attractive for people to use Devizes road as a cut through.</p> <p>The Wiltshire Council web site has the function that allows you to find out who your Councillor is and their contact details.</p>
43	<p><u>Waste Management</u></p> <p>Tracy Carter, Associate Director for Waste and Environment delivered information on the consultation for the new Waste Management Strategy, to shape how the Council collects and manages household waste and recycling. The Council had adopted a 10-year business plan, and would now produce a strategy to support delivery of that plan.</p> <p>The Council was also carrying out a programme of refurbishment of its recycling centres. Churchfields would close for these refurbishments from 9th – 18th November, during that time the Amesbury and Warminster sites would remain open on their usual scheduled days.</p> <p>Tracy then asked those present to take part in a multiple-choice question session, using a small number of questions selected from the consultation. Those responses were collected for consideration as part of the consultation.</p> <p>For the full consultation about the Waste Management Strategy, please visit www.wiltshire.gov.uk/waste Closing date: 14th November 2017.</p> <p><u>Questions:</u></p> <ul style="list-style-type: none"> • It was surprising how many people had no access to social media or a computer. How do they take part? <u>Answer:</u> We would try to get as many

people as possible to complete the consultation online as this was most cost effective. If someone phones customer services, they will send out a hard copy so as not to exclude anyone.

- With the contract changing next year, were you able to tell us what the change to the blue lidded bin and black box collections would be? Answer: The changes would commence on 30th July 2018, we would not yet circulate information on the changes but would run a full communication programme nearer the time. Glass only in the black box all the rest would go in the blue lid bin. From 30 July 2018 we would also take plastic pots, tubs and trays as well as plastic bottles.
- How did Wiltshire Council justify the reduction in recycling when it had reduced the opening hours at household recycling centres and had made money from garden waste collection? Answer: Councils across the country were having to deal with cuts to their budgets. We have had to find savings year on year. The reduction in recycling had come from two areas; garden waste collection is now charged for so we have seen a reduction in composting of garden waste, and the introduction of van and trailer permits so that commercial waste, some of which would have been recycled, had also reduced.
- In terms of commercial services, by not collecting waste we are giving the profit to the private sector? Answer: There are significant costs in collecting and managing waste. If it was profitable local authorities would not have a duty to deliver these services. Companies like Grist are predominantly dealing with waste from businesses. They make a profit because they charge for collection of waste and recycling. We signpost people who need to dispose of their commercial waste to the private sector.
- Would the Churchfields refurb include a better traffic management arrangement than the existing system? Answer: We were restricted by a lack of space in that facility. The refurb was relatively basic. We would be looking at which containers were most in use to try and balance the provision to the need. It was an old style site from the 1970s, the numbers of materials we accept now had increased a great deal since Churchfields was first opened.
- Had fly tipping levels have gone up? Answer: We had seen an increase in fly-tipping across the county but that reflects the increase nationally. We continue to work on this.
- Could the costs to the council of the landfill tax be published more regularly? Answer: The council bears the cost of the landfill tax on waste which it collects that is landfilled. The figures for collecting and managing waste and recycling are quite complex as we manage over 30 different types of material and there are different charges depending on how they

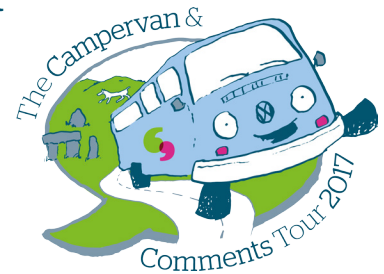
	<p>are managed. We are trying to make that information easier for the public to access.</p> <ul style="list-style-type: none"> • Could a copy of the presentation be circulated with the minutes? <u>Answer:</u> Yes the slides would be attached. • Are we still transferring some landfill out of Wiltshire? <u>Answer:</u> We only landfill the type of waste that is not suitable for producing energy and this is mainly disposed of in Wiltshire at Lower Compton, near Calne. We do still send 50k tonnes of waste each year to and energy from waste (EfW) plant just outside of Slough. We do have a mechanical biological treatment (MBT) plant in Westbury where non-recycled waste is treated to produce a fuel which is currently exported to energy from waste plants in other northern European countries. • Why not sell the reusable items that are taken to the recycling depot? <u>Answer:</u> We are keen to reuse materials; for example bikes are collected by a charity who refurbish them and deliver them to schools in some African countries. We are constrained for space at the sites, but we are working on a proposal to enable more reuse of items delivered and hope to introduce this next summer.
44	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 9 November 2017, 7.00pm at City Hall.</p>



Roadshow finishes with more than 1000 views on health and care services in Wiltshire

A roadshow which travelled almost 400 miles around Wiltshire to find out the views of local people on health and care services has finished its two-week tour with more than 1000 views collected.

Staff and volunteers from the county's independent health and care champion Healthwatch Wiltshire took to the roads in a classic 1969 VW campervan and parked up at various locations around the county to gather the views and experiences of people of all ages on health and care services.



The Campervan & Comments Tour, which was organised to reach people who may not have heard of Healthwatch Wiltshire before, collected 1,053 reviews and visited key locations all over Wiltshire including Malmesbury, Pewsey, Salisbury, Mere, Trowbridge, Marlborough, Westbury and Chippenham.

The most popular topic of conversation centred around local GP surgeries with mixed views across the county. Jenny from Melksham, speaking about her GP surgery, said: "I'm always very satisfied with the service - I can get an appointment easily and I'm well looked after there."

But Pat from Bradford on Avon (pictured left) commented: "I have arthritis and ongoing pain, I've been with the same GP surgery since I was a child but the new automated appointment system is hard to use sometimes. The ring back isn't working at the moment."

And Tracey from Corsham commented about the consequences of delays in getting appointments: "I have been waiting for 2 months to see a Physio about my knee". Her GP is writing a letter to say that the delay now means looking into possible hip and knee replacements.

Lucie Woodruff, Healthwatch Wiltshire Manager, said: "It's been a great two weeks meeting people from all over the county and listening to their views. The role of a local Healthwatch is to make sure the health and care system meets the needs of the people who use it.

"The roadshow gave us the opportunity to get out there and meet as many people as we could to find out about their experiences. A big thank you to all our volunteers and staff who helped to make this possible and of course to all the members of the public who took the time to speak to us and share their views."



Healthwatch volunteer Deborah being interviewed by Warminster Community Radio



Chris Graves (left) chair of Evolving Communities with Cllr Jerry Wickham, Cabinet Member for Adult Social Care, Public Health and Public Protection

The findings of the roadshow will now be compiled into a report which will be shared with the decision-making organisations in Wiltshire - those that pay for and plan for health and care services in the county.

The services reviewed by the members of the public will also be inputted into a new 'Rate and Review' online feedback platform, due to be launched later this year on Healthwatch Wiltshire's website.



Volunteer Officer Stacey being filmed by That's TV Salisbury



Speaking to students at Chippenham College



Contact us:
Tel 01225 434218
info@healthwatchwiltshire.co.uk
healthwatchwiltshire.co.uk

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.



We want to hear from Wiltshire residents living with long-term conditions

We are looking at the information available for people living with the five most common long-term conditions in Wiltshire. We also want to find out more about the information needs of those living with one of these key conditions, including:



- Heart disease
- Diabetes
- Arthritis
- Chronic obstructive pulmonary disorder
- Mental health issues

The information gathered during the evaluation will help to influence new sets of information on Wiltshire's health and care information website, ***Your Care Your Support Wiltshire*** and ultimately, to improve the quality and accessibility of information available to those with long term conditions in Wiltshire.

We also want to hear from Wiltshire people who care for someone with a long-term condition.



Get involved by completing an online survey at <https://wh.snapsurveys.com/s.asp?k=150160216377>

Hard copies can be made available on request. The survey closes on **30 November 2017**.

Healthwatch Wiltshire will also be visiting local support groups to talk directly to people living with long term conditions as well as their carers and professionals.

Help us evaluate short information films about long-term conditions

Wiltshire Council and NHS Wiltshire Clinical Commissioning Group have subscribed to a library of films produced by a company called The Sound Doctor. The films are made by medical staff, and include information about common long-term conditions. They aim to help people learn more about the causes and impacts of these conditions, and advise on ways for people to live with and manage their condition.

These films are available online for Wiltshire people, and include the key long-term conditions listed above. You can access the films at thesounddoctor.org by simply confirming your GP practice.

We want to hear your opinions about the films and whether they are helpful. So after you have watched the films which are of interest to you, please take a few minutes to complete our online survey at <https://wh.snapsurveys.com/s.asp?k=150349235839>.

Again, hard copies can be made available on request. The survey closes on **27 January 2018**.



Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

healthwatchwiltshire.co.uk

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October 2017

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experience local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

New Chairman of Wiltshire Clinical Commissioning Group

After almost three years as Chairman of Wiltshire CCG, Dr Peter Jenkins stepped down from his role on 30 September, handling responsibility of chairing the commissioning of Wiltshire's health services to newly elected Dr Richard Sandford-Hill.

Dr Sandford-Hill was elected through a majority vote process by Wiltshire GPs, who make up the CCG membership of 50 practices, and will be responsible for shaping the strategic direction of the CCG together with members of its Governing Body.

Dr Sandford-Hill, is a Senior Partner at Market Lavington Surgery and is delighted to be taking up this new opportunity. Having spent four years as a Governing Body member of the CCG, he has a sound understanding of the organisation and of the issues we face.

Providing fair access to high quality, locally delivered health services, with people encouraged to take a personal responsibility for their health, is a key priority for Dr Sandford-Hill.

Health services in Wiltshire need to adapt to current and future demand and population trends and Dr Sandford-Hill will work closely with our partners across health and social care services, as well as voluntary organisations, to ensure the CCG will be able to provide strong, sustainable health and care services now and for future generations.

Firm commitment made to support carers



Local organisations have made a firm commitment to work together to recognise, support and promote the wellbeing of carers by signing a memorandum of understanding.

By signing the document at the recent Wiltshire Health & Wellbeing Board meeting, the organisations have committed to abide by a number of principles. These focus on:

- Carers' physical health and emotional wellbeing
- Supporting and empowering carers to manage their caring role and their life outside of caring
- Raising carer awareness within health and social care
- Respecting carers as expert partners in care
- Improving information sharing and early identification of the needs of vulnerable carers

The updated Wiltshire Carers' Strategy, due to be published in March 2018, will detail how this will be achieved.

Peter Jenkins, Chair of Wiltshire Clinical Commissioning Group and Deputy Chair of the Wiltshire Health and Wellbeing Board said: "We recognise how important it is to support carers in their role because without them giving their time and commitment to tend to the needs of their friends and families, the number of people who are looked after in their own homes would be fewer and the impact on the health and social service system would be overwhelming.

We understand the demands placed on carers and the difficulties they may face looking after someone - we welcome this memorandum of understanding as our carers deserve to be valued and supported."

Representatives from the following organisations have signed the memorandum of understanding:

- Wiltshire Council
- NHS Wiltshire Clinical Commissioning Group
- Salisbury Hospital Foundation Trust
- Bath Royal United Hospital
- Great Western Hospital
- South West Ambulance Service
- NHS Foundation Trusth
- Avon and Wiltshire Mental Health Partnership
- Healthwatch Wiltshire
- Carer Support Wiltshire

Stay well this winter and have the flu jab

Having a flu jab can help prevent you catching flu and passing it on to other people.

Don't wait until there is a flu outbreak this winter, get your flu jab now.

You may be entitled to a free flu vaccine, ask at your local GP surgery.

**STAYWELL
THISWINTER**

nhs.uk/staywell



Lorna Cousins, Nurse

Missed appointments – forgotten something!



Forgotten something?!

76,402
Missed appointments in Wiltshire in one year

Forgetting to cancel your appointment if you no longer need it prevents someone else from being seen.

NHS
Wiltshire
Clinical Commissioning Group

Stoptober – how will you quit?



NHS
Wiltshire
Clinical Commissioning Group

HOW WILL YOU QUIT?

Search **Stoptober** for help and support to quit smoking.

STOP TOBER

BECAUSE THERE'S ONLY **ONE YOU**

Salisbury City Council - Written Update:

- Council busy considering its programme and budget for next year – with an emphasis on improving the turnout to the City, opening the new cemetery in 2018 and continuing to invest in our parks and public facilities including toilets
- Successful Charter Fair held, plus Carnival and now looking forward to the Switching ON of the Christmas Lights – this continues to be a major event in the Salisbury calendar attracting in excess of 10,000 visitors to the Market Place
- Neighbourhood Planning will begin in earnest later this month or early Dec when an open public meeting will be held to briefing the process of developing a Neighbourhood Plan – please keep an eye on our website for details
- Reg Williams has retired from the City Council after over 35 plus years in public service – we wish him the very best for the future. Annie Child has been appointed as the Interim Clerk

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Laverstock & Ford Parish Council – Written Update

- Laverstock and Ford Parish Council has voted to commence a Neighbourhood Plan for our Parish. A Neighbourhood Plan Team of resident volunteers have come forward to take forward the Neighbourhood Planning process over the next two years.
- We hope to meet with Salisbury City Council Chair and Vice Chair in early November to agree areas of mutual benefit for collaboration but still await confirmation that this meeting is to take place.
- The legal arrangements and planning authorisation for our new 55 Hectare Country Park at Riverdown Park are finally in place. The Developers have indicated that they will begin landscaping of earthworks and building of 6 new Play Parks at the earliest opportunity. Once these are complete the Country Park will be passed to us and our partners, The Land Trust, to manage as high value green space in perpetuity. We envisage the latest transfer will take place will be Spring 2018.
- The first of the 8 new Play Parks at our Longhedge settlement may be completed as early as December of this year. We have met recently with the Developers and discussed details of handover of new green spaces. This included ensuring that there are paths in place for cyclists and pedestrians to cross to Old Sarum green spaces.
- We will be supporting two national First World War remembrance events in 2018. A contribution to Ribbon of Poppies at Old Sarum and a contribution to Centenary Woodland at the new Country Park at Riverdown Park.

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Salisbury Area Board - Report, 9th November 2017

Recruitment

There has been a focused period of recruitment by the service. You may have seen the #beoneofus campaign or promotions on the 'have a go days'. This is in the lead up to wholetime recruitment commencing on the 6th November.

There is also going to be a period of recruitment for the retained. This is going to include the stations of Salisbury, Wilton and Amesbury. There will include radio, TV and press promotion, a presence on market day in the Guildhall Square (come and say hello) and further 'have a go' sessions.

Are We Getting Through?

This forthcoming campaign is about raising awareness of poor parking preventing fire appliances getting through. Watches are going to have people from the press on a 'ride-along' to highlight the issue

Community Engagement

We can also arrange visits to our fire stations or one of our safety centres. For more information or to make a booking for your school or pre-school, please visit our webpage; <https://www.dwfire.org.uk/school-visits/> or email enquiries@dwfire.org.uk

If you need a smoke alarm, some advice or are worried about what you would do in an emergency, contact us for a free Safe and Well visit; <http://www.dwfire.org.uk/safety/safe-and-well-visits/>

Targetted visits utilising Pinpoint to prioritise higher risk properties

Response

Total Fire Calls for Salisbury Fire station; 01/07/17-31/08/17

September

Category	Incidents
False Alarm	26
Fire	8
Special Service	13
Total	47

0 hoax calls

October

Category	Incidents
----------	-----------

False Alarm	25
Fire	13
Special Service	13
Total	

The variety of incidents includes the following:

Assist with search for missing persons

Multiple incidents of gaining access to premises to assist ambulance and police.

Rescue from vehicle in water

Persons shut in lift

35 tonnes of straw alight

Assist ambulance service with an unconscious bariatric patient.

A gas leak

Also 3 hoax calls.

Availability of Wholetime (1st) appliance;

100%

Availability of On-Call (2nd) appliance;

September %

Appliance	Day	Night	Average
31P2	82.29	94.65	88.49

October %

Appliance	Day	Night	Average
31P2	Unavailable at time		

On-Call Recruitment

Recruitment is an ongoing issue. Despite this Salisbury RDS are still maintaining a very good availability of the appliance. They currently have 1 potential recruit working their way through the recruitment system and another one awaiting a training course. The station are working hard to maintain contact with them whilst they go through this process.

The service will be moving to new method of payment for its on-call staff. This will be a salary based scheme rather than utilising a retaining fee. This means on call staff will be



rewarded for the cover they give rather than the incidents they attend. It will cost the service more money, but it is believed that it will result in better appliance availability.

Recruitment campaign

If anyone is interested in becoming an On Call Firefighter, visit the webpage; <https://www.dwfire.org.uk/working-for-us/> or pop in the station for a chat on Monday evenings between 7pm and 9pm (Salisbury) or Wednesday evenings 7pm – 9pm (Wilton).

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website; <http://www.dwfire.org.uk/community-safety-plan/>

Calls to Fire Alarms

Responding to automatic fire alarm (AFA) activations that subsequently turn out to be unwanted fire signals has been identified as a major draw on our resources, resulting in an inappropriate use of emergency crews and equipment.

Last year the service has received over **5,800** alarm calls, however we did not necessarily attend all of these.

Jason Moncrieff

District Commander, Salisbury and Wilton.

Email: Jason.moncrieff@dwfire.org.uk

Tel: 01722 691249 | Mobile: 077774413935

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WILTSHIRE COUNCIL

SALISBURY AREA BOARD 9th November 2017

SALISBURY'S AIR QUALITY MANAGEMENT GROUP UPDATE

1. Purpose of the Report

- 1.1. To receive an update from the Salisbury Air Quality Management Group.

2. Background

- 2.1 Local authorities have a duty to monitor air quality within their areas having regard to national air quality objectives and standards and report this information to the Department for Environment, Food and Rural Affairs (DEFRA) on an annual basis. There are seven pollutants which we are required to consider under European and UK Law, these include lead, benzene and sulphur dioxide. Air quality in Wiltshire is predominantly good with the majority of the county having clean, unpolluted air. There are however a small number of locations (including Salisbury) where the combination of traffic, road layout and geography has resulted in exceedences of the annual average for nitrogen dioxide (NO₂) and fine particulates (PM₁₀).
- 2.2 Community involvement in air quality has been key to producing the Wiltshire Air Quality Action Plan. As part of this process Area Boards with an air quality management area have been tasked through whatever means they feel suitable to produce a plan of actions to help with the improvement of air quality in their area which is community lead. The plans form part of the Wiltshire wide air quality action plan. The community action plans and projects are continuously evolving; therefore each group has their own page to detail their work. - See more at: <http://www.wiltshire.gov.uk/env-health-air-quality#sthash.kyDF5kS9.dpuf>
- 2.3 In Salisbury, Wilton Road, Devizes Road and London Road are each the subject of an air quality management area.

3. Progress update

- 3.1. At the meeting in September, the main issues discussed were:
- a) The group's rolling action plan (**see attached**). The plan includes some practical short term aims and projects, including tree planting, the development of a mobile phone App to indicate poor air quality hot spots in the city, further development of the co-car initiative, promoting walking and cycling opportunities, and much longer term aims which are reliant upon the refresh of other plans such as the Salisbury Transport Strategy,

Wiltshire Core Strategy and the development of Salisbury's neighbourhood plan

- b) We noted that the Salisbury Transport Strategy will be reviewed and updated in the coming months.
- c) We expressed a request to develop a strategy for tree planting in Salisbury. Trees have been planted in the past, some of which are growing well. This will be debated at the next meeting in January 2018.
- d) The BID is planning an incentivised offer to encourage more businesses to use the Co-Car scheme.
- e) Proposals were being developed for new electric buses for the city
- f) We expressed concern about how planning decisions for new residential developments, despite being open to representations, nonetheless often appeared not to pay heed to the local community's desire for improved connectivity between existing and new sites, i.e. cycle routes, pedestrian routes. We reasserted our previous request for more effective master-planning and neighbourhood planning for Salisbury.
- g) We are keen to establish clarity and exercise influence regarding a green infrastructure strategy/policy for Salisbury, believing that this would have many benefits for air quality in the area.
- h) We have in the past discussed the links between poor air quality and local mortality rates. A London authority was developing a tool that would help to extrapolate such data so that a meaningful response could be made. We will discuss this at one of our future meetings, to see if the tool might be adapted for use in Salisbury.
- i) We also began to discuss what the group's policy might be on use of S106 funds from local development sites which are directly related to mitigating the negative impact on air quality from those developments. Currently we have just over £1400 available from the Wilton Rd, Old Manor Hospital development site. The area board will be asked to agree this policy in due course.
- j) We looked at an initiative proving successful in a number of other countries – "Cyclovia", where parts of routes in cities were closed to vehicular traffic on a certain day or half day, whether once a year or more often to promote and facilitate alternative ways of enjoying the city and to reduce reliance upon cars. The group agreed it was worth investigating in more detail how this might be implemented in Salisbury.

4. Recommendation

4.1 That the board notes this progress update.

Report Author: (KAREN LINAKER – COMMUNITY ENGAGEMENT MANAGER)
Tel No: 01722 434697 E-Mail: karen.linaker@wiltshire.gov.uk

Salisbury Community Air Quality Action Plan – Sept 2017

Theme	Projects	Progress, Action, Comments	Project Lead	Costs	Budget	Milestones
Strategic Transport Planning						
	Ensure there is a shared understanding and awareness of planned Salisbury Transport Strategy projects that can contribute to improved AQ, including timeframes for delivery, funding sources via S106/CIL etc.	<p>Potential measures include:</p> <ul style="list-style-type: none"> - further pedestrianisation of city centre, - travel planning (School, Workplace and Residential) - Promotion of smarter choices - Walking/cycling routes - Traffic and demand management - Public Transport + P&R <p>See also Action S03 in Salisbury AQAP</p>	WC Transport	See S03	See S03	Refresh of Salisbury Transport Strategy scheduled for Autumn 2016, planned completion of revised Strategy Spring 2017
Strategic Green Infrastructure Planning						
		Encourage publication of Green Infrastructure Strategy. See item DSP03 WCAQAP				Lead officer for Green Infrastructure to be invited to future meeting of AQ Action Group
Encourage/enable new Tree Planting						
	Develop a comprehensive tree and hedge planting strategy for Salisbury to include identification of sites for new planting	Potential for partnership working with Salisbury Area Greenspace Partnership. Initial step to map existing tree cover. Software to aid this process to be identified	SAGP	Detailed costs t.b.c.		SAGP to report back re costs etc June 2016: awaiting update of mapping software

Theme	Projects	Progress, Action, Comments	Project Lead	Costs	Budget	Milestones
	Community days planting trees in affected areas in Salisbury	3 planting sessions done	Salisbury Community Engagement Manager	£5000 set aside	-	Next planting season we will begin planting again, once monitoring, maintenance and aftercare regime in place.
Monitoring AQ & Awareness raising						
	Develop low cost AQ monitors and create App.	Work with young people (UTC?) Details t.b.c.				
Improve Connectivity						
	Look at how connectivity can be improved and promoted across and around Salisbury, providing green safe routes for people and benefits for wildlife [links to other projects to encourage walking/cycling also]	Identify gaps and opportunities particularly in relation to strategic sites around Salisbury Promote green route network with maps, information about wildlife, apps etc	SAGP, COGS, Walking for Health			Workshop held in Autumn 2015 to initiate the process and generate ideas June 2016: data collection substantially complete & being input to GIS.
Encourage/enabling cycling						
	Make cycle training available to school children, also adults if possible	Bikeability training	Bikeability (WC)			Ongoing – targets?
	Encourage children to walk/cycle to school	Sustrans Bike-It plus officer now working in Salisbury	Robin Imeson (Bike-it+)			Started autumn 2014 Project ended spring 2016

Theme	Projects	Progress, Action, Comments	Project Lead	Costs	Budget	Milestones
	Encourage adults to cycle as a means of transport for short trips in and around Salisbury	Help local people to discover local cycle rides WC Public Health Leisure Services (Cycle Wiltshire co-ordinate rides across the county and different organisations)	COGS Sky & Breeze Rides SRAM + Cycle Wiltshire			Rides programme for 2016 underway
	Monitor cycle usage in Salisbury	COGS undertake counts of parked bikes within the city centre up to 4 times a month (ongoing since 2012)	COGS			City-wide data available for analysis. e.g. Salisbury railway station: weekday average bikes: 2012: 53, 2013: 58, 2014: 62, 2015: 64
	Improve cycle mapping and signage in and around the city.	Connecting Wiltshire have funded upgrade to cycle map COGS have previously been involved in cycle route signage and maps (e.g. Golden Way).	WC + COGS working through Cycle Liaison Panel (CLP)			Revised Salisbury cycle map produced March 2016, Salisbury to New Forest cycle map produced March 2016
	Ensure cycle routes are maintained, kept clear of debris and vegetation etc	A Sustrans Volunteer Ranger group reports monthly to COGS	Sustrans volunteer ranger lead			
Encourage/enable walking						

Theme	Projects	Progress, Action, Comments	Project Lead	Costs	Budget	Milestones
	Raise awareness of walking routes and recreational walks within the city & links with surrounding countryside & RoW network	Nearly 30,000 copies of the Salisbury Walking map have been distributed and a revised edition has been produced.	Walking & disabled access forum			Revised bus walks map produced Spring 2016
	Encourage people to walk for recreation and as a healthy means of travel – Walking for Health	Regulars led walks (x4 per week) encourage walking and health	Salisbury Walking for Health			June 2016- Salisbury Walking for Health – 2 walks per week 70 registered walkers, ave weekly attendance: 30 Bus Walks – 2 walks per week 84 registered walkers, ave weekly attendance: 60-65
	Promote Salisbury as a destination for walking and 'green tourism'	'Walkers are Welcome' accreditation not a viable option, alternative approach to project to be considered	Salisbury walking & disabled access forum (SWDAF)			
	Signage to help pedestrians, particularly tourists	Totem signage being installed, project led by WC, support from BID, SCC	WC			Initial totems installed, more in pipeline
	Improve pedestrian environment within city centre and routes to school etc	Further City centre pedestrianisation? (?Vision project underway?) Consider disabled access, type and location of crossing points, promote crossings which minimise pedestrian delay	?SWDAF & WC			

Theme	Projects	Progress, Action, Comments	Project Lead	Costs	Budget	Milestones
	Walking Strategy to be published to support provision of high quality and well maintained walking routes in and between significant trip origin and destination points	An outstanding component of LTP3 (2011-2026). NB 21% of Salisbury residents in work walk to work, compared to 13% in Wiltshire.	WC Sust Transport			Consultation on and publication of Walking Strategy
Smarter choices – encouraging less car use						
	Expansion of Salisbury's Car share club, formerly hOURCARS, now part of Co-Cars. Members of car share clubs use cars less, also reduction in pressure on residents' parking.	hOURCARS currently (3/2015) has 14 members/1 car based in Salisbury Central Car Park. Funding has been obtained from DfT/Carplus and WC to expand to 2 nd vehicle	hOURCARS – now Co-Cars			22 members/2 cars (6/2016) 30 members/2cars (8/2017)
	Promote 'Green Tourism' – visits to Salisbury which don't use the car	See also measures under Cycling/Walking Promotion of Park & Ride				
Air Quality Improvements through the planning process						
	Ensure that developments in and around Salisbury have minimal adverse impacts on air quality	See also DSP02 re adoption of draft AQ supplementary planning guidance. Also the following specifics:				
	Ensure every opportunity is taken to provide new green infrastructure, to secure enhancements to existing green infrastructure and establish appropriate and sustainable management plans and maintenance regimes	See Policy 52 of Wiltshire Core Strategy; DSP03 and WC's draft Green Infrastructure Strategy	Dev Control; Enforcement; Housing; Rights of Way and Highways			

Theme	Projects	Progress, Action, Comments	Project Lead	Costs	Budget	Milestones
	Ensure every opportunity is taken to improve local connectivity with appropriate green infrastructure when sites are being developed or redeveloped	See Policy 52 of Wiltshire Core Strategy; DSP03 and WC's draft Green Infrastructure Strategy	Dev Control; Spatial Planning, Rights of Way etc			
	Ensure appropriate safe access for pedestrians and cyclists, including safe crossing points on access routes, and appropriate levels of cycle parking in all new developments	See e.g. Policy 1 of LTP3 Cycling Strategy re links Policy 4 re cycle parking standards	Dev Control + Sust Transport			
	Ensure Travel Plans for new developments are produced as required, and monitored over time	See policies 1-7 in LTP3 Smarter Choices Strategy	Dev Control + Sust Transport			
	Support Car club development through the planning process including S106 money	See policy 8 in LTP3 Smarter Choices Strategy	Dev Control + Sust Transport			
	Support provision of charge points for electric vehicles through the planning system	See policy 9 in LTP3 Smarter Choices Strategy	Dev Control + Sust Transport			

WILTSHIRE COUNCIL

SALISBURY AREA BOARD 9th November 2017

SALISBURY'S CRIME & COMMUNITY SAFETY GROUP UPDATE

1. Purpose of the Report

1.1. To receive an update from the Salisbury Crime & Community Safety Group.

2. Background

2.1 With the introduction of the new Community Policing model introduced in Wiltshire in the middle of last year, local area boards were asked if they would like to take the lead on arrangements previously managed by police teams, then known as 'neighbourhood tasking groups' (NTGs). At that time, the **attached revised terms of reference** were agreed, and since July 2016, a new Crime and Community Safety Group has operated in place of the NTG, chaired by a councillor appointed by the Salisbury Area Board.

3. Progress update

3.1. At the meeting in October 2017, the main issues discussed were:

- a) Support arrangements for neighbourhood watch scheme (NHW) co-ordinators since the switch over to community messaging. The group is planning to investigate how support can be strengthened for local co-ordinators in Salisbury, with a view to seeing if new co-ordinators are needed and where
- b) Whilst accepting the rationale for emails and social media as the mainstream way by which the police communicate with the community, including NHW co-ordinators, the group would like to see how it might be able to strengthen arrangements for alternative communications, whether leaflets, posters, or other ways to support those not online or able to interact in that way. It was noted that the local police cadets already assist with this, and that members of the Health & Wellbeing Group and Safer Salisbury Community Group were actively exploring how it might do the same thing with forms of information relevant to their priorities, i.e. dementia, older peoples list of groups and clubs
- c) The area board's plan to facilitate a community debate on Salisbury's rough sleepers, and how strategies might be influenced and strengthened by that debate and going forward
- d) Purple Flag were planning to run its self-assessment on the 28 October

e) Current police priorities for the Salisbury Community Area, which included

- responding to anti-social behaviour involving damage caused by catapults on Bemerton Heath
- city centre street drinking/begging and related crimes – police response to which was being well supported by the city council’s new city centre security officers, alongside the development of the new Public Spaces Protection Order for the city centre and potentially other areas of the city, which should help to further strengthen response to these matters
- drug related crime, including cracking down on drug dealers
- responding to anti-social behaviour, including drug taking, in a number of public conveniences in and around the city.

4. Recommendation

4.1 That the board notes this progress update.

Report Author: (KAREN LINAKE – COMMUNITY ENGAGEMENT MANAGER)
Tel No: 01722 434697 E-Mail: karen.linaker@wiltshire.gov.uk

Revised Neighbourhood Tasking Group arrangements in Salisbury

- **New Name: Crime & Community Safety Tasking Group**
- **New Chair: To be agreed on 24 May 2017**
- **New Terms of Reference:**
 1. Representatives of the community, (including councillors, BID, young people, churches, schools, council officers, youth leaders, neighbourhood watch, streetwatch, street pastors, BME, older people reps, etc) to meet with community police officers on a quarterly cycle to discuss issues and priorities relating to crime and community safety in all divisions of Salisbury.
 2. Role of the police on the group:
 - (a) to update community representatives as to the crime and community safety issues and priorities for Salisbury, and to communicate what action the police are taking to tackle those issues and priorities
 - (b) to respond to the recommendations of the group, e.g. on a change in local policing focus, or to work in partnership with a new community led scheme, such as additional streetwatch schemes for the community area
 3. Role of the community representatives:
 - (a) to use the quarterly meetings, and other ways, in which to stay up to date and well connected to all matters relating to crime and community safety in Salisbury
 - (b) to formulate recommendations for local community action that complements and works in partnership with the police, e.g. organise graffiti clean up days
 - (c) to respond to requests from the area board, e.g. to devise and implement local action on crime and community safety matters identified by the area board
 - (d) to set up, co-ordinate and sustain a communications strategy that ensures the wider community is made aware of the work of the group. This communications strategy to include the scope for regular events with partners (including the Safer More Supportive Salisbury Community Group) to focus on single issues or for general raising awareness purposes.

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Meeting of the Salisbury Child Wellbeing Action Group – 28th September 2017

Summary

In attendance:

Prue Castle	- Home Start
Annie Child	- City Council Deputy Clerk
Pauline Church	- Wiltshire Council Safeguarding Portfolio Holder
Mary Douglas	- Chair of Salisbury Area Board and Child Wellbeing Group
Atiqul Hoque	- Salisbury Area Board Cllr
Karlene Jammeh	- Wiltshire Council's Sports Development Officer
Dominic Jones	- Spurgeon's – Children's Centre Manager
Dot Kronda	- Resident Engagement Manager
Karen Linaker	- Salisbury Community Engagement Manager
Jane Miller	- Children's Chance
Lucinda Murray	- Wiltshire Council's Family Learning Service
Aileen Roberts	- Home Start
Trudi Surman	- St Osmund's Pre School
Tony Wilson	- Friary Christian Fellowship Leader
Heidi Yorke	- Wiltshire & Swindon Community Foundation

(1) Welcome and Introductions

- Representatives from 15 different partners were welcomed to the meeting

(2) Achievements So Far

- All noted the report written for the Salisbury Area Board's 14th September 2017 meeting which summarised the most up to date position regarding the work of the Child Wellbeing Group. This highlighted that the partnership discussions hosted and facilitated by the Child Wellbeing Group over the past 18 months had contributed to the decision of the Wiltshire & Swindon Community Foundation to work to secure £200k for a

new project on The Friary. This will be a place based project to address some of the causes of child poverty. This 5 year programme will be led by local residents with the aim of improving the mental health of parents, and helping families to become stronger and more resilient.

- Cllr Douglas confirmed that the Child Wellbeing Group was very keen to work alongside and with this project, to offer support where needed, in particular noting that the Community Development Worker to be sub contracted to this project was to be recruited from Salisbury City Council

(3) Work with Little Learners (Spurgeons Toddler Group) and St Osmund's Pre School to increase engagement with parenting programmes on The Friary

- Both Little Learners and St Osmund's pre school are already doing a lot on The Friary, but each agree that it is very difficult to engage families in activities and programmes designed to help and support them with parenting and many other aspects such as improving their education, budgeting etc
- Wiltshire Council's Family Learning Service, and the Resident Engagement Team also have a strong presence on the Friary. Children's Chance and local businesses are also good sources of support for new projects and actions on the estate.
- Spurgeon's and St Osmund's agreed to explore the potential to re-start the volunteer link which once existed between each others' organisations to assist with matters such as transition to pre school and to ensure both were working to complement one another's aims
- The pre school is keen to use the community centre more, particularly if more could be done to improve the appearance of the centre, i.e. to strike a better balance between needing to be secure and vandal-proof and yet welcoming and attractive to the community, e.g. enhancing the current stark appearance of the wire mesh cage on the windows
- Partners agreed to work together to build a programme of activities designed to better engage families, alongside growing a stronger local volunteer base (of Friary Ambassadors) to begin to demonstrate a greater sense of care and investment in the neighbourhood and its people, i.e.
 - pampering events in partnerships with local hair dressers and beauty therapists,

- clothes swaps,
 - a community fridge,
 - a kindness wall
 - more gardening projects, including Forager fences (help yourself to veg), and growbags for balconies
 - local initiatives to respond to the need for basics such as bedding, curtains, carpets areas to dry clothes
 - develop a welcome pack for new residents,
 - design a welcome day
 - improve and develop the Friary facebook page with volunteers from the neighbourhood and training support from Spurgeons
 - to enhance the appearance of the community centre
- Understand the potential to strengthen links with the new outreach worker at the Cathedral and with nearby schools as part of the Child Wellbeing Group's action plan

(4) Home Start – how can we help

- Home Start is already working on the Friary and elsewhere in Salisbury to offer family support, whether on a one to one basis or through group work
- Salisbury City Council has recently funded additional work from Home Start in the city
- If Home Start were requested to further increase its work, the organisation would need to actively recruit new volunteers
- There is scope for Home Start to also work with those families who are 'just about managing'

(5) Improve Communication and Co-ordination of existing information, advice and services to families living in poverty

- The group began to review a list of links to websites already providing information, advice and guidance to children and families (see below), and discussed how best to improve promotion of these links
- The group felt that leafleting and opportunities at events, weekly/monthly activities already ongoing on the Friary to promote these links were worthwhile exercises, and that this would be enhanced by the rollout of other activities as listed above (para 3), in particular the development of the Friary facebook page

<http://www.cfvsf.org/>

<http://www.wiltshire.gov.uk/children-young-people>

<https://www.wiltshirelocaloffer.org.uk/>

<http://www.wiltshirepathways.org.uk/useful-links/>

<http://www.awp.nhs.uk/>

[https://www.yourcareyoursupportwiltshire.org.uk/search/searchresults?new=true
&query=family%20carers](https://www.yourcareyoursupportwiltshire.org.uk/search/searchresults?new=true&query=family%20carers)

[https://www.yourcareyoursupportwiltshire.org.uk/search/searchresults?new=true
&query=families](https://www.yourcareyoursupportwiltshire.org.uk/search/searchresults?new=true&query=families)

WILTSHIRE COUNCIL
SALISBURY AREA BOARD
9th NOVEMBER 2017

Salisbury Area Board – Health & Wellbeing Group Update

1. Purpose of the Report

- 1.1. To update the area board on the outcome of discussions at the last Health and Wellbeing Group (HWG) meeting (see appendix 1).
- 1.2. To confirm support for the HWGs funding recommendations.

2. Background

- 2.1 Councillors will need to be satisfied that Health and Wellbeing Groups awarded in the 2017/2018 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2 Councillors will need to be assured that carers, older and/ or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 2.3 Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

3. Environmental & Community Implications

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

- 4.1. Salisbury Area Board was allocated £6700 at the beginning of 2017/18
- 4.2. The Salisbury Area Board Health and Wellbeing Funding balance for 2017/18 is £4,050
- 4.3. All decisions must fall within the Health and Wellbeing Funding allocated to Salisbury Area Board.

5. Applications for consideration

5.1 Councillors considered the bids listed below at the 19th October meeting, and the outcome of the HWG discussions of these bids is now listed below:

Applicant	Amount requested	Recommendation
Carers Support Wiltshire – “Stay with me” volunteer service at Salisbury Hospital (see appendices 2 and 3)	£1986.47	Funding to be contributed from the Health & Wellbeing Group budget and from the Community Area Grants budget for the capital items
Safer Salisbury Showcase Event 2018 (see appendix 4)	£500	Funding to be contributed from the Health & Wellbeing Group budget

Karen Linaker, Community Engagement Manager, 01722 434697

Key points from 31st May meeting

Attendees; John Walsh, Jonathan Plows, Elizabeth Bartlett, Anicka Dyer, Graham Audin, John Page, Irene Kohler, Gloria Johnson, Andrew Day, Pippa Webster, Katy Gillingham, Anne Trevett, Karen Linaker, Laura Wells and Dot Kronda

1. Information received from the Active Plus CIC, on their work for older people, drawing on the resources and resilience of veterans.
2. Held first discussion with a representative from Carers Support about the partnership working and priorities of the Salisbury HWG. Heard about the services on offer and discussed the potential scope for the HWG to support this organisation and work better with it in the future
3. Agreed that we should ask for a representative of the Avon and Wiltshire Mental Health Partnership to attend HWG meetings, especially to engage in discussions on how to respond to the group's priority on helping with the mental health needs of unpaid carers
4. Carers Support expressed a need for help in strengthening and furthering the reach of its counselling service, bearing in mind the demand for this in Salisbury. Considered how, as partners we might be able to offer advice, maybe in terms of sourcing suitable funds
5. Discussed early plans for a Mental Health Awareness Raising event in Salisbury
6. Consideration of grants -
 - i. Felt unable to recommend funds for the Literary Festival because difficult to see that this would be able to target the vulnerable groups the HWG has agreed to prioritise
 - ii. Strong support for the Celebrating Age bid – recommended full grant of £1.5k

- iii. Felt unable to recommend funds for the AWP football group grant, as felt this should be sourced from AWP funds, rather than local government funds, and because it did not fit with the priorities of the HWG
 - iv. Confirmed support to grant £350 for the Dementia Action Alliance Launch event
 - v. Noted the drafting of other bids that would be further developed and brought back to the 20th June meeting (mens' shed, older people's housing options seminar, older women's gynae cancer support group)
 - vi. Noted the proposal to work on increasing the number of defibs in Salisbury, in the context of a wider education campaign re cardio vascular disease. Supported the idea that this piece of work be taken forward by the Salisbury Safer and Supportive Community Group, and that the group would also partner with the St John Ambulance organisation to assist with this work
7. Agreed to next meet on the 20th June to consider bids and to talk about the 'access to information' challenges that the city faces in terms of community events that promote health and wellbeing, and the availability/visibility of information from health and care organisations

Key points from 20th June HWG meeting

Attendees; John Walsh, Jonathan Plows, Susan Gooding, John Page, Irene Kohler, Gloria Johnson, Andrew Day, Pippa Webster, Anne Trevett, Karen Linaker, Chris Cochrane

1. Points made during a discussion about how to improve the way in which services, agencies and organisations supporting people's health and wellbeing needs are able to distribute information about themselves and their activities in Salisbury / and how the public access that information and are better supported to negotiate what is available to them and from whom, included:

- (a) despite the hard work of dementia service providers, many, including carers, are still unsure as to what is available and how to access it
- (b) whilst agencies, or doctors or whoever is the point of contact, may have the full information with them about what a person may need, they do not always have the time or capacity to immediately provide that information, which can leave people feeling uncertain about how to proceed
- (c) Citizens Advice Wiltshire (CAW) have made a clear policy in their most recent business plan to use the Your Care, Your Support website as the main way in which to promote information about CAWs services, as leaflets tend to be very limited in the information they actually provide and quickly become out of date, and are costly to keep reproducing
- (d) A key way in which information about services and how people access this can be achieved is by stronger collaboration and info sharing amongst agencies and organisations
- (e) Another way is that all, including the person needing the information, or their immediate family, carer, or neighbour accepts that they too have a responsibility to research what they require for their health and wellbeing needs
- (f) It also needs to be recognised that any medical condition or illness can take many different forms, and so the number of leaflets and scale of printed material, could be vast and potentially unmanageable, and perhaps even more bewildering than online resources
- (g) GPs, their reception staff and support groups have a key role in the 1 to 1 conversations they can have with patients to pin point the specific issue and need that requires a specific response and piece of information

- (h) Could GP systems be redesigned to ensure that whenever any person leaving the surgery after having a diagnosis confirmed, takes with them a comprehensive info sheet listing all the sources of information, support and help s/he needs?
- (i) Support organisations, i.e. the church are getting better at knowing how to link individuals to organisations for help, but at times, the responsiveness of organisations can be poor
- (j) More needs to be done to promote and make easy to use the resources that already exist, in particular the online resources
- (k) The library has a role to play, both in terms of improved availability of printed information, and in support and offer of online help and resources, and this support could be replicated by community groups, schools, supermarkets, Five Rivers and other such places
- (l) More could be done to utilise roles such as digital champions and other volunteers to support older and vulnerable people in the use of computers to access online information
- (m) There is an additional challenge to bear in mind for those older people and vulnerable adults who are unable to speak and understand English well – some of the hard to reach groups that the HWG has within its remit and priorities to help
- (n) Another concern is related to the vast array of information on offer that can bewilder, confuse and further worry people. Suzanne offered to provide info on the 4 or 5 trusted sources CAW makes a policy of recommending to its clients
- (o) Research could be done to identify where a local authority, or partnership group has managed to develop a system that is recognised as good practice in making information better accessible and more helpful to those that need it
- (p) The group would like to invite Clare Cooper back from Health Watch Wiltshire to provide an update on the development of the Your Care, Your Support website
- (q) Wiltshire Council's website was not easy to negotiate either in regard to help and support for older people/vulnerable adults health and wellbeing. More needs to be done to make these improvements, and to utilise the digital screens already positioned in the city at Five Rivers, GPs and

elsewhere, to disseminate the information from Wiltshire Council, its partners and from the Your Care Your Support site

AGREED: to set up a small group to look at what improvements can be made, including:

- **Better promotion and use of Your Care Your Support**
- **A list of suggestions for Wiltshire Council on what changes need to be made to its website**
- **the potential new role of ‘information champions’**
- **drawing on the rationale of CAWs ‘trusted sources’ of information**

2. The group considered and made recommendations for funding on the following grant applications

- vii. Men’s Shed preliminary feasibility work - £500 agreed
 - viii. Art Therapy sessions at the library – asked to return to a future meeting of the group with more robust funding proposals, a name of the activity that is more likely to entice the desired users, clarity over the sense of therapy being offered in the sessions and how this will be evaluated, confirmation as to the evidence of need and how people will be recruited to the group, greater certainty that the library is the most appropriate venue for this new group
 - ix. Domestic Abuse networking event – the group felt that more work was needed to make this a meaningful event that would impact upon the needs of those it was seeking to benefit. Decision to support the request was deferred for the bid to be further developed
 - x. Old Person’s Housing Options event – the group also felt that more was needed to make this event work well, and the decision to support the request was deferred for the bid to be further developed
 - xi. New support group for older women with concerns about and diagnosis of gynaecological cancer - £300 recommended
- 3. The group discussed the need to be more proactive in marking the various awareness raising days / weeks through the year.** In particular it was noted that we had just missed Volunteers Week and Carers Week.
- 4. The group was asked to make time at a subsequent meeting to talk about benchmarking standards for volunteering programmes in the city, i.e. expenses, safeguarding, etc.**

- 5. The CEM took note of the group's request to re-emphasise to Re Think the need for them to attend HWG meetings**
- 6. Next meeting: 4th September, 6pm – 8pm**

Key points from 19th October HWG meeting

Attendees; John Walsh, Katy Gillingham, John Page, Irene Kohler, Andrew Day, Pippa Webster, Diana Zugravu, Karen Linaker

1. Discussion : Personal Independence Plan / Care Assessments

- (a) This agenda topic had originated from a journal write up on the Healthwatch Wiltshire review of Wiltshire Council's new Adult Social Care Charging Policy. However, the matter was also linked to concerns raised locally about changes to a whole range of benefits, including Universal Credit, and Personal Independence Plans
- (b) The group agreed that on this occasion it should comment as partners of key support agencies in the community area on their experience of how service users are adapting to or finding the changes difficult – these comments included:
- People living alzheimer's are definitely being impacted upon
 - Staff at Salisbury District Council on lower wages are struggling to manage financially as a consequence of changes and some are having to take second or even third jobs to make ends meet
 - It was good to see that the libraries were helping people to apply for Universal Credit online, providing access to computers and one to one support and assistance with the application process
 - The group were interested to find out the experience of the various advocacy services in the city
 - Citizen's Advice were a key partner to comment on this topic, and they had reported that since April 2017 they had supported 8,344 clients across the county, of whom 2,512 had queries about benefit and tax credits, not including Universal Credit, of which 1,096 were about PIP
- (c) The group felt that this topic was of such considerable contention, that a future meeting should be shaped to facilitate the voice of local people on the challenges and impact of the various changes.

ACTION: Karen to work with partners in shaping a "Question Time" event in January on this matter.

2. **Update from ‘access to info / info sharing sub group’** – consideration of this update was postponed to a later date (see attached)

3. **Budget 2017/8 update** – the group noted the following update

<u>Projects approved so far</u>	£
Celebrating Age	1,500
Dementia Action Alliance Launch	350
Mens Shed Project	500
Gynae Cancer Support Group	300
Total allocated so far	2,650
Total remaining	4,050

4. **The group considered and made recommendations for funding on the following grant applications**

- i. Stay With Me Volunteer Service – a contribution from the HWG budget and the Community Area Grants budget (subject to further clarification on a number of points from the applicant)
- ii. Safer Salisbury Showcase Event - £500, unless the applicant is able to source the refreshments and speaker for less than currently applied

5. **Older Peoples Event** Irene outlined the work that she has been progressing on this event with officers from Wiltshire Council and other agencies. The plan is to run this as part of the annual Older People’s Event organised by the Resident Engagement Team at Wiltshire Council, to include elements focusing on housing options for older people and elder abuse, whether that be scams or any other type of abuse. A bid is expected to be put to the December 2017 meeting of the HWG.

6. **Next Meeting Date:** 12th December, 6pm

Update from the Information Sharing Sub Group

Members: John Walsh, Irene Kohler, Suzanne Wigmore, Susan Gooding, Katy Gillingham, Chris Cochrane, Jonathan Plows, Karen Linaker

Drawing on the attached summary from the 20th June 2017 HWG meeting, the group has agreed that the following merit further discussion and development:

- (1) The Dementia information guide is a good model produced independently of the HWG, and we are interested to see how it is received, used and developed in the future. A request was made for the guide to include a feedback sheet to help with its ongoing responsiveness to user need (**Action: Susan and Anne to be asked to consider this**)
- (2) Whilst recognising Wiltshire Council and other organisation's policy preference to offer information, support and guidance on services and community support through mainly online methods, the group felt that there were examples where paper based support was necessary
- (3) **Action: Community Engagement Managers have been asked to produce a spreadsheet which lists all local community groups, associations, and other activities following the model developed by the Royal Wootton Bassett Older Person's Champion (see attached). This is an example of where this data will be made available online, but can also be reproduced as a paper copy to those requiring it**
- (4) Salisbury Medical Practice is a great example of a practice where paper material is on offer promoting services, cafes, activities, agencies etc on a whole range of issues. This material requires daily review and rotation to ensure it is providing what users require and matches their needs. The practice has been fortunate to have secured funding for a Social Navigator post (Katy), whose role it is to ensure this material, alongside the practice's cafes, are well promoted and managed. This type of role is recognised as crucial to patients needing to start the difficult path of establishing where they go and what they do, on being diagnosed with a particular medical condition, and crucial to those continuing to manage existing conditions to ensure they can live as well as possible. This role also is crucial in connecting with those who are suffering from loneliness and isolation to help them connect with something e.g. a group or hobby, to halt the decline of their health and wellbeing.

Action: The group felt that the Social Navigator role was one that merited further examination, with a view to seeing how this role might be facilitated in other GP surgeries in Salisbury. Karen will discuss this with Sharon Burgess, Manager of Salisbury Medical Practice to see how this can be taken forward.
- (5) **Action: A list is needed of all places / portals where it is felt that paper based material (such as the one referred to in 3 above) could be placed and hopefully continue to be renewed and made to be of use to older people and vulnerable adults, e.g. care homes, warden assisted residences, GPs, churches etc**

- (6) **Action:** increase the number of digital champions in Salisbury, to help those who are willing to access information online but are unsure how to. As an example - Karen to make contact with U3A contacts, youth group contacts, and others who are known to be social media/IT savvy to see if they would be prepared to help as digital champions or as volunteers to assist with targeted approaches, i.e. where we would encourage a church, shop or other premise to run sessions for people to come and access digital support and training
- (7) **Action:** work with BID to see if there is a business in the city willing to trial the first [Techy Tea Party](#)
- (8) **Action:** develop a role description for an Information Champion – responsible for work similar to that of a Social Navigator for GPs, i.e. to be the one to ensure printed material is continually reviewed/refreshed in those places and portals to be listed in action 5 above. This role to especially have regard to the equalities agenda, i.e. to prioritise the needs of those from the city's harder to reach groups or those with additional needs
- (9) **Action:** ask for an update regarding Your Care, Your Support to ensure all work listed above is carried out in sync with plans to redevelop this site

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Lizzie Rapley
Organisation	Carer Support Wiltshire
Address	The Independent Living Centre, St. George's Road, Semington, BA14 6JQ
Phone number	01380 819606
Email address	lizzie@carersinwiltshire.co.uk

2. Amount of funding required from the Area Board:

£0 - £1000	
£1001 - £5000	✓
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	✓

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

Salisbury District Hospital - Stay With Me Volunteer service

6. Project summary: (100 words maximum)

We seek your help to fund the continuation and expansion of a new volunteer carer support service at Salisbury District Hospital. The purpose of the service is to raise awareness of carers and the support available to them.

Volunteers will visit the wards, sitting with carers and sharing information, as well as helping to run a carers café at the hospital. We currently have one volunteer running a limited pilot service. We would like to recruit and train nine more volunteers, provide uniforms and a tablet for volunteer use, as well as bespoke printed information detailing the support services available.

7. Which Area Board are you applying to?

Salisbury

8. What is the Post Code of the place where your project is taking place?

SP2 8BJ

9. Please tell us which themes best describe your project:

<input type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input type="checkbox"/> Inclusion, diversity and community spirit
<input checked="" type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

According to the 2011 Census, there are more than 4000 unpaid carers living in Salisbury. Currently, only 2192 of those are registered with us – a little over 50%. It is widely recognised that supporting carers helps to reduce hospital admissions and enables carers to continue caring for longer. By supporting the carer, we can not only help reduce the likelihood of the person they are caring for being readmitted to hospital, but also improve the wellbeing, financial situation and long term health of the carer.

New research by Carers UK has found that 8 in 10 people caring for loved ones feel socially isolated. Carers can be hidden and hard to reach, meaning many go unsupported until they reach breaking point. Salisbury District Hospital offers us an otherwise rare opportunity to engage with high numbers of local carers. Not only are hospitals a key place for identifying and engaging with carers, they are a key place for engaging with carers in crisis. Either they are visiting a loved one in hospital, and facing new or increased caring responsibilities, or they themselves are inpatients, which can cause high levels of stress as they are likely concerned about a break down in care for the person they usually support.

The need for this service has already become clear, through conversations between our current volunteer and the carers and staff she has encountered. At present, the volunteer is only able to visit one ward out of fourteen. We are seeing increasing demand from ward matrons as they learn about the service but we need more volunteers and resources in order to meet this demand. The volunteers will also be available to sit with elderly and vulnerable patients when

there is no carer or family support present, helping to ensure that vulnerable and isolated adults are not left unsupported.

How many older people/carers do you expect to benefit from your project?

A similar volunteer service is already in operation in the Royal United Hospital in Bath. On average, with just 5 volunteers, 900 carers are reached at the RUH in each 3 month period. A pilot service has also recently launched at Great Western Hospital in Swindon, where a single volunteer has engaged with 36 carers over the first one month period, resulting in 9 immediate referrals.

This project will take some time initially to become established and embedded within the hospital, but will then form an integral part of the service offered to patients and carers. With 10 volunteers in place, we expect to engage up to 2000 carers over the course of the first 6 months.

How will you encourage volunteering and community involvement?

As a service run by volunteers, this project will put volunteering and community involvement at the centre of its operation. The hospital will recruit and manage the volunteers, and Carer Support Wiltshire will provide carer-awareness training.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

This service is particularly aimed at people who can be otherwise hard to reach or socially isolated. The service is completely free of charge, making it accessible to everyone, regardless of their income level. Furthermore, by having the volunteers visit the wards, we are bringing the service to the end user, rather than them having to seek it out.

Volunteers will share information about support services and ensure carers have details of how to contact us. Where they have consent, volunteers will be able to refer carers to us directly, so that a Carer Support Wiltshire support worker can then make contact with the view to providing further ongoing support.

How will you work with other community partners?

We have already been working in partnership with Salisbury District Hospital for some time now, to improve carer recognition and involvement in patient care. Through this project we will be building on this work to further embed carer support in the hospital.

We also work closely with other Wiltshire charities. This includes Age UK Wiltshire, with whom we co-locate at offices in Salisbury city centre, and Alzheimer's Support, who have a staff member based at the hospital one day a week. Our close working relationships allow us to share learning and best practice, aiding improvements to our services for our end users, and also mean our support workers are familiar with the activities of other organisations and how to efficiently refer someone eligible for support.

The volunteers will gradually develop a good general knowledge about other voluntary and support services in the community, building up a general resources folder of contact details. This

has worked well for volunteers of the Royal United Hospital support service, who have, over time, built relationships with a wide range of local support contacts.

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

All volunteers will undertake safeguarding training, provided by Salisbury District Hospital.

Salisbury NHS Foundation Trust is signed-up to the 'Policy & Procedures for the Safeguarding Adults at Risk in Swindon & Wiltshire'. The Trust is registered with the Care Quality Commission and therefore is required to fulfil the CQC requirements on safeguarding individuals within their care. The Trust is also required to have Safe Recruitment Practice and Policies. There are a number of officers responsible for safeguarding at the hospital: The Chief Executive's role is to ensure that the Trust complies with relevant legal and statutory requirements; The Director of Nursing is the Executive Lead for Safeguarding and Mental Capacity Act; The Deputy Director of Nursing has Management responsibility for Safeguarding.

Carer Support Wiltshire is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults engaged in the breadth of its activities. We have a safeguarding policy which outlines the duty and responsibility of staff, volunteers and trustees working on the behalf of Carer Support Wiltshire in relation to the protection of vulnerable adults from abuse. All staff undergo mandatory Safeguarding Vulnerable Adults from Abuse Training which is refreshed every three years. Managers undertake the Wiltshire Council Safeguarding Vulnerable Adults from Abuse Training for managers. The designated Vulnerable Adult Protection Officer at Carer Support Wiltshire is the chief executive. The role of the designated officer is to oversee all instances involving adult protection that arise within the organisation. They will respond to all vulnerable adult protection concerns and enquiries. Specialist training is provided for this member of staff.

12. Monitoring your project.

How will you know if your project has been successful? *required field

The success of the project will be measured by the number of carers engaged by the volunteers and the number of subsequent referrals to Carer Support Wiltshire. We expect to see an increase in the number of referrals generated by engagement with staff and volunteers at the hospital. These referrals may also, in turn, lead to case studies which we expect will identify specific improvements to carer wellbeing and additional soft outcomes.

We will also review patient and carer feedback via the hospital's Patient and Carers survey. Salisbury District Hospital have historically struggled to provide support for carers, contributing to rebound admission or longer hospital stays. Over the past 12 months, having received support and input from Carer Support Wiltshire, they have seen vast improvements in carer feedback. Further improvement is still needed however. With the introduction of this service, we expect

the Patient and Carers survey to reveal greater satisfaction, feelings of involvement and improved wellbeing of carers visiting and admitted to the hospital.

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once the volunteers are trained and have access to bespoke resources, the service will become largely self-sustaining. Any additional costs will be minimal and be met by fundraising by Carer Support Wiltshire.

14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost?

N/A

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month March Year 2017

Total Income:

£ 1,276,003.00

Total Expenditure:

£ 1,275,989.00

Surplus/Deficit for the year:

£ 14.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£ 334,756.00

Why can't you fund this project from your reserves:

The reason for holding unrestricted reserves is to enable the charity to deliver to its objectives when faced with the loss of a major income source, shortfalls in forecast income, or emergency or unforeseen expenditure. In an extreme case, the reserves need to be sufficient for the charity to cease operations. This consists mainly of six months reduced running costs and winding up costs.

15b. Project Finance:

Total Project cost	£ 1986.47
Total required from Area Board	£ 1986.47

Expenditure

£ 1986.47

Income

£ 0
Tick if
income
confirmed

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure
(Planned project costs [help](#))

Tablet for volunteer use	£ 401.99
On-ear headphones	£ 20.00
Tablet covers for hygienic purposes	£ 7.00
Volunteer uniforms	£ 120.00
Business cards	£ 50.00
Vertical banners	£ 200.00
Leaflets	£ 195.00
Support worker admin time	£ 490.50
Carer Awareness Trainer	£ 367.88
Travel expenses - CSW trainer	£ 89.10
Travel expenses - Volunteers	£ 45.00
TOTAL	£ 1986.47

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
 No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

Salisbury

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

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Response from Carers Support to Health & Wellbeing Group's questions regarding the "Stay with Me" grant application

- (1) Can you provide evidence that this project is not already funded by your contract with Wiltshire Council

Our contract with Wiltshire Council does not include funding for specific volunteer programmes within the hospitals such as this one. This is a new initiative which builds on our learning from a similar scheme currently running at the RUH in Bath (likewise not funded by the local authority, but through an investment of time and resources by all partners in the project, as well as outside funding).

We have limited resources which we use to deliver our cross-county service and we seek to enhance this basic offering through additional fundraising. We are seeking additional funding from the LAB to undertake this volunteer project to build carer support and therefore resilience in the Salisbury area specifically. This scheme will encourage local volunteering, build better awareness of carer support services and understanding of carers' issues, therefore strengthening support for carers in and around Salisbury.

- (2) Can you provide evidence that this project is not something that the Hospital are not already obligated to fund, and therefore fund itself

The hospital is not under any obligation to fund this service. The hospital's obligation lies in its responsibility to identify and recognise carers through providing carer awareness training to their staff.

- (3) Will the IPAD, ipad case, headphones, vertical banners be Carers Support capital asset or SDH's

All purchased equipment shall be a capital asset of Carer Support Wiltshire, but would be for the exclusive use of programme volunteers at Salisbury District Hospital.

- (4) Whilst noting the explanation for the need to keep a level of reserves in the bank, are you able to provide further explanation as to why this project could not be funded, if only in part by Carers Support itself?

This project is being match funded through the provision of premises, managerial support, database provision, and overheads. Total project cost is expected to exceed £4,000. We are seeking funding solely for the costs set out in the application. Our reserves are at the minimum level specified in the charity's Reserves Policy. As such the reserves are not available to us for funding projects. Furthermore, since we provide a county-wide service, we require matched funding from local organisations in order to justify CSW funding of a local initiative which does not have county-wide reach.

(5) What duties will the support worker admin do? Why would this cost £490.50

In order to monitor and evaluate the project we need a member of Carer Support Wiltshire (CSW) staff to provide admin support. This will include outcomes measurement via the compilation and analysis of engagement and referral figures, the gathering of carers' success stories after engaging with the volunteer service, and using the data received to help steer and inform the Management Team. We have only requested funding for a total of 30 hours spread over the entire year. This is a very conservative estimate of the time actually needed, and does not include staff travel time or expenses, meetings, overheads, or management time. The administration of the scheme and overhead costs are expected to total approximately £2,500 over the course of the year, 80% of which will be absorbed by CSW.

(6) From the understanding of partners at the meeting of the work of Carers Support, they felt that the following costings were things which Carers Support should absorb as part of its day to day functioning:

- Support worker admin

Please see answer to question 5 above.

- Carer awareness training

We are only contracted to train health and care staff. We do not receive funding to provide carer-awareness training for volunteers. The costs involved in providing the training for this project are therefore not covered by our current funding.

(7) Are you able to clarify the proportion of carers to be supported by this project who are residents of Salisbury, or if not Salisbury, then of outlying villages. We need to deduce whether funds should simply come from the Salisbury HWG budget, or from other area board HWG budgets

This is a tricky question to answer and, unfortunately, is not something we currently have figures on. Any acute care hospital will attract patients and carers from surrounding areas, and of course they have to provide the same service to all. Depending on where the recipient lives, this support will vary from full support to signposting.

It is important to note that, although this service will undoubtedly benefit patients and carers from a wider area, all those who live in Salisbury will use the Hospital, which is why the hospital is a key location for reaching carers and vulnerable adults living in Salisbury. We could, in theory, focus our attentions on a different location in Salisbury – somewhere which would only serve residents of Salisbury – however, this would be a significantly less effective use of funds as our impact would be considerably impaired.

Health & Wellbeing Group Grant Form (for small grants)

- 1. Name of applicant:** Anne Trevett
- 2. Organisation applying:** Safer and Supportive Salisbury
- 3. Contact details of applicant:** anneinbemerton@gmail.com
01722 326261

4. Total cost of your project (provide a simple breakdown of costs):

Hall hire	Gratis
Public liability insurance	£150
Organisation of event (inviting and co-ordinating stallholders and activity providers/design, printing and distribution of publicity/working with partners to facilitate attendance by people with dementia/organising media coverage etc)	Provided pro bono by Safer Salisbury and partners
Publicity including posters, leaflets, banners	£200
Outside speaker travel expenses: we anticipate inviting a speaker from an organisation/community that demonstrates good practice in community responses to living with dementia.	£120
Refreshments for stall holders providing their services pro bono	£120
Total (figures all based on 2016 Showcase experience)	£590

5. How much are you applying for from the Health & Wellbeing Group fund?

£500 (we have the very small amount of £225 in our bank account to support this new organisation)

6. What is the title of your project? Safer Salisbury Showcase: Dementia Friendly Salisbury 2018

7. Please give a paragraph (or 2) description as to what your project is for/what its aims and objectives are

- The Safer and Supportive Salisbury Group was established in 2015 with the recognition and active support of the Salisbury Health and Wellbeing Board to act as a forum for community

organisations and individuals in the Salisbury area to build capacity, skills and good practice through small, focused and practical projects to enhance the safety and quality of life of vulnerable people in Salisbury.

- Current projects include
 - Supporting the work of Salisbury Dementia Action Alliance,
 - the production of a Simple Guide to support services for People with Dementia in Salisbury.
 - installing defibrillators in the city centre, and,
 - developing a project to support older men's mental health in Salisbury.

In our first year of operation in 2016, the group

- agreed a Constitution, opened a bank account, elected a Chair (Revd Jonathan Plows) and Secretary (Anne Trevett)
- organised a one-day **Safer Salisbury Showcase** with the aims of
 - presenting to the general public the services being provided by partner organisations, and,
 - creating a forum for networking, discussion and collaboration building across partner organisations and other interested groups e.g. local churches, the City Council.

Safer Salisbury Showcase 2016

- was held in St Thomas's Church in October 2016;
- attracted several hundred people between 10:00am and 4:00pm.
- The event was opened and addressed by a national representative of the Suzy Lamplugh Trust;
- The Police and Crime Commissioner for Wiltshire launched his Hate Crime Policy at this event;
- There were 22 participating organisations ranging from Age UK, Alzheimer's Society, the Fire Service, Substance Abuse prevention services, Healthwatch, the Salisbury Bid, Health trainers, Carers Support, Shop Mobility, Bobby Van, LGBTQ+ health charities etc
- The Showcase received a small grant from the Health and Wellbeing budget to facilitate this event.

Safer and Supportive Salisbury has continued to build a strong network of partner organisations in the intervening time and now wishes to organise a further Safer Salisbury Showcase in early 2018.

Whilst this event will showcase the work of a wide range of community organisations, the constituent partners of Safer and Supportive Salisbury wish to have a particular focus on dementia, a topic that is of widespread concern, locally and nationally

The 2018 Showcase will build on

- the establishment of the Salisbury Dementia Action Alliance (SDAA);
- the stated desire of Salisbury City Council to work towards Dementia Friendly Status. Indeed, the Mayor's Appeal 2017-18 supports the work of the Alzheimer's Society and the Mayor is keen to support this event;
- the work being undertaken by SDAA in the area of Dementia Friendly workshops with the Cathedral, local care homes, churches, solicitors and Wiltshire College;
- the increasing and strengthening of partnerships across the community in the area of community safety and dementia;
- the work by community organisations to support people with other conditions who might need a helping hand, whether this is someone with dementia, a hearing impairment, restricted mobility or on the autistic spectrum....

The **Safer Salisbury Showcase 2018** is planned for 27th February 2018, in the Guildhall, on a Tuesday, Market day. Discussions are underway to link it directly with Mayor John Lindley's Appeal in support of the Alzheimer's Society.

The focus of the event is

- to provide information on services and support to people with dementia and the carers
- to raise awareness of the ways in which the wider community can provide a dementia friendly environment in the city

Detailed planning is still in the early stages but we would hope to include some or all of the following activities:

Coffee morning

Pets as Therapy for people with dementia

Workshops eg Reminiscence work, looking at how supermarkets can be made more dementia friendly, dementia friendly transport

Music (Salisbury Ukes, Amanda Parsons), Music for the Mind performance,

Dance/movement Dance Six 0/Circle dancing/Tai Chi

Arts A Celebrate Age arts event? An activity from the Cathedral community engagement team?

Presentations eg Formal launch of Simple Guide to Dementia Services in Salisbury (with the sponsor invited); Elizabeth Bartlett on the DEEP user led project assessing how dementia friendly services really are; Looking at what a Dementia Friendly City looks like including physical adaptations in public places; Wills and financial planning for people with dementia and carers; Eating well with dementia

Surgeries eg from Alzheimers Support, Carers Support, Swan Advocacy Living well plan

Stalls from Alzheimers Society, Alzheimers Support, Care Home Volunteers, Age Concern, Fire Service, Safe Places, Carers Support, Laverstock Memory Group, SWAN Advocacy

8. Please tell us when your project will take place

February 27th 2018 10-1 in The Guildhall Salisbury

9. Does the project meet a local need? (for which postcodes?)

The population profile of Salisbury shows a high proportion of older people than other parts of the county and there is local and national awareness of the incidence of dementia. There is known to be a local issue of signposting to the various services that exist, with the change of provider under the recent Wiltshire Council contract adding to confusion among professionals as well as people with dementia and their carers.

Having said that the City is making progress in the provision of services and in disseminating wider understanding of the needs of people with dementia: we would want the event to be celebratory as well as informative.

10. How well does the project meet the priorities of the Joint Strategic Needs Assessment:

Loneliness

Social Isolation

✓ **Dementia**

✓ **Carers**

Avoidable admissions to hospital

Avoidable admissions to hospital due to falls

(ie Does the project addresses the reasons why people are admitted to hospital eg providing opportunities for healthy eating/exercise etc)

11. How well have older people and their carers been/will be involved in the project?

Someone with dementia and a carer is on the Safer Salisbury Group. Alzheimers Support, Alzheimers Society, Laverstock Memory Group (a user led group) and Age UK are all represented and form part of the Dementia Action Alliance.

12. How accessible is the project for all? (Disabled access, low income, vulnerable, socially isolated etc)

The venue will be accessible for those with mobility issues, a hearing loop provided. It will be free of charge.

13. How well will the project safeguard the welfare of vulnerable people?

A pop up Safe Place will be provided in the venue. Support organisations for vulnerable people will be closely involved in the planning and organisation of the event to ensure it is a supportive environment.

14. How will you monitor and evaluate the project?

Attendances will be recorded and feedback taken from visitors and fro partner organisations.

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SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	10th October 2017		
1.	Attendees and apologies			
	Present:	Councillor Sven Hocking (SH) – Wiltshire Council – Chair Councillor John Walsh (JW) – Wiltshire Council Patricia Podger (PP) – Elizabeth House Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship Pam Rouquette (PR) – Salisbury Walking Forum Graham Axtell (GX) – Wiltshire Council Paul Shaddock (PS) – Wiltshire Council		
	Apologies:	Councillor Jeremy Nettle (JN) – Salisbury City Council Peter Durnan (PD) – Cycle Opportunities Group Salisbury		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Salisbury Area Board meeting on the 6 th July 2017. The Salisbury Area Board minutes can be found at: http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&MI d=11055&Ver=4		
3.	Financial Position			
		Current financial position - £10,846 still unallocated.		

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

4.	Top 5 Priority Schemes			
a)	<p>Issue No: 3222</p> <p>Request for improved pedestrian facilities on Old Blandford Road between Lywood Close (recent development) and where the existing footway begins at the northern junction of Old Blandford Road and Harnwood Road.</p>	<p>Design work for the provision of advisory footpath between Lywood Close and the northern junction of Old Blandford Road and Harnwood Road completed and works order issued in October 2017.</p>	<p>That the Area Board notes the update.</p>	PS
b)	<p>Issue No: 4000</p> <p>Request for improved cycle route signage on Avon Valley Shared Use Path.</p>	<p>Design work for the provision of improved signage along the Avon Valley Shared Use Path completed and works order issued in October 2017.</p>	<p>That the Area Board notes the update.</p>	PS
c)	<p>Issue No: 4710</p> <p>Request for improved signage to Nos. 22-26 Jewell Close.</p>	<p>Design work for the provision of a street nameplate directing people to Nos. 22-26 Jewell Close commenced. Design work completed and works order issued in August 2017.</p>	<p>Chase Ringway to undertake works.</p>	PS
d)	<p>Issue No: 5253</p> <p>Request for street nameplate for Syringa Court incorporating a 'No Through Road' sign. This street nameplate would replace one that is currently missing from the road.</p>	<p>Design work for the provision of a street nameplate at Syringa Court completed and works order issued in August 2017.</p>	<p>Chase Ringway to undertake works.</p>	PS
e)	<p>Waiting Restriction Requests</p>	<p>Design work completed. Draft Traffic Regulation Orders (TROs) passed to the TRO Team to undertake legal work and produce TRO advert to allow the formal consultation to be undertaken.</p>	<p>That the Area Board notes the update.</p>	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

5.	Other Priority schemes			
a)	Issue No: 4246 Request for additional sign to inform cyclists that they can travel along South Street against the 'One Way' TRO.	Design work completed and works order issued in June 2017.	Chase Ringway to undertake works.	PS
b)	Issue No: 4869 Request for improved signage to stop HGVs travelling along Albany Road and Wyndham Road.	Design work completed and works order issued in June 2017. Signs delivered. Awaiting erection of sign posts and signs.	Chase Ringway to undertake works.	PS
c)	Issue No: 4759 Request for a footway to be constructed on Downton Road between the bus shelter opposite the BP filling station and Harnham Gyratory.	As previously advised the provision of a footpath at this location appears possible but technically difficult to achieve. The first piece of work required would be to undertake a topographical survey of the area. This would cost approximately £1,500.	That the Area Board approves the allocation of £1,500 to allow a topographical survey to be undertaken.	PS
d)	Issue No: 5265 Request to improve visibility of vehicles approaching from the right for motorists existing India Avenue onto Devizes Road.	Salisbury City Council have been contacted with regard to the issue and are to arrange for the foliage at the junction to be cut back.	That the Area Board notes the update.	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

e)	Area Board Grant Application No: 2037	Work has been completed on the improvements to Bishops Walk footpath. PR displayed some before and after photos of Bishops Walk footpath to show the works undertaken. PR informed the group that a lot the work was undertaken by volunteers from the Ramblers and asked if the Chair of the CATG could send a message of thanks to the Ramblers for their efforts.	The Chair agreed to send a message of thanks to the Ramblers for their work on improving Bishops Walk footpath, following which the issue will be closed. That the Area Board notes the update.	SH
f)	Stratford Road Crossing Point	Awaiting start of works on the ground.	Chase Ringway to undertake works.	PS
06.	New Requests / Issues			
a)	Issue No: 5401 Speeding vehicles in St. Nicholas' Road and vehicles jumping the red light at the traffic signals in St. Nicholas' Road.	The Police have been notified of the comments about vehicles jumping the red light at the traffic signals in St. Nicholas' Road. Originator of this issue asked to complete and submit a metro count survey application form during week beginning 29/05/17. Originator of the issue advised that a completed metro count survey application form had to be returned to the council within three months or the issue would be closed. To date the originator of the issue has not submitted an application form. This issue will be closed.	That the originator of the issue be informed accordingly and that the Area Board notes the update.	PS
b)	Issue No: 5472 Speeding vehicles in Stratford-Sub-Castle.	Originator of this issue asked to complete and submit a metro count survey application form during week beginning 26/06/17. Completed metro count survey application form returned to council on 11/09/17. Metro count survey ordered.	That the Area Board notes the update.	PS
c)	Issue No: 5480	HGV warning signs could potentially be supplied at this location. However, there is only anecdotal evidence that Dews Road is being used by HGVs and coaches. Recommend that metro count survey is undertaken in Dews Road to determine scale of	Metro count survey to be ordered and results reported back to the February 2018 meeting of the group	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

	HGVs and coaches using Dews Road. Request for HGV warning signs to be erected.	problem and the results reported back to the group in February 2018 where a decision as to whether or not the provision of signs should be funded could be made.		
d)	Issue No: 5485 HGVs and coaches using Salt Lane between its junctions with St. Edmund's Church Street. Request for improved HGV warning signs to be erected.	There is currently a restriction prohibiting vehicles over 12 metres in length from travelling along the section of Winchester Street between Queen Street and Brown Street (vehicles over 12 metres in length can't make the right turn into Brown Street). The alternative route directs vehicles to use Endless Street, Salt Lane and Rolleston Street to enter Brown Street. The diversion signing currently in place could be improved to make the alternative route more obvious to motorists. Estimated cost of providing improved signage is £2,000.	That the Area Board approves the allocation of £2,000 to allow this work to be undertaken.	PS
e)	Issue No: 5551 Request for contraflow cycling to be introduced into Queen Street.	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 14/08/17 and supported this request. Further investigation work to be undertaken to see if contraflow cycling can be safely introduced in Queen Street.	That the Area Board notes the update.	PS
f)	Issue No: 5552 Request for contraflow cycling to be introduced into Coldharbour Lane.	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 14/08/17 but did not support this request. This issue will be closed and no further action undertaken.	That the Area Board notes the update.	PS
g)	Issue No: 5553 Request for contraflow cycling to be introduced into Friary Lane.	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 14/08/17 but did not support this request. This issue will be closed and no further action undertaken.	That the Area Board notes the update.	PS
h)	Issue No: 5554 Request for contraflow cycling to be introduced into Swayne's Close.	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 14/08/17 but did not support this request. This issue will be closed and no further action undertaken.	That the Area Board notes the update.	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

i)	Issue No: 5555 Request for contraflow cycling to be introduced into High Street.	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 14/08/17 and supported this request. Further investigation work to be undertaken to see if contraflow cycling can be safely introduced in High Street.	That the Area Board notes the update.	PS
j)	Issue No: 5556 Request for improved signage of the existing cycle contraflow in Rollestone Street (from its junction with Winchester Street to the access road to the rear of the Three Swans Surgery).	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 14/08/17 and supported this request. Cyclists can already legally travel in contraflow along Rollestone Street (from its junction with Winchester Street to the access road to the rear of the Three Swans Surgery). However, there is currently no signage in place that indicates that cyclists are legally permitted to travel in contraflow. Estimated cost of providing signage at this location is £2,000.	That the Area Board approves the allocation of £2,000 to allow this work to be undertaken.	PS
k)	Issue No: 5601 Speeding vehicles in Mill Road	Originator of this issue asked to complete and submit a metro count survey application form during week beginning 28/08/17. Originator of the issue advised that a completed metro count survey application form has to be returned to the council within three months or the issue will be closed. Completed metro count survey application form returned not yet received.	That the Area Board notes the update.	PS
l)	Bus Shelters in Salisbury	A company that would be able to repair / replace the roofs of the damaged shelters has yet to be identified. Continue to try and identify companies that could undertake such works.	That the Area Board notes the update.	PS / SH
m)	Maintenance of Street Nameplates	SH advised the group that the Salisbury Area Board (SAB) were working on a project to improve street nameplates. The project has two strands; the first being the replacement of any broken or missing signs and the second being the repainting of faded / worn signs. SH advised that members of SAB had met with Adrian Hampton (Head of Highways Maintenance – South) to discuss this matter and were currently awaiting a response from him on how the council planned to meet its statutory obligations by providing new street nameplates to replace any broken or missing ones.	The group supported using CATG funding to improve the condition of street nameplates in Salisbury. The group felt that subject to the other schemes it had recommended for funding that £1,500 should be kept back from the remaining CATG budget allocation to fund any schemes brought before the February 2018	PS / SH

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

		<p>However, SH said that, with the agreement of the CATG, he would like to use some of the groups funding to undertake works to repaint faded / worn signs.</p> <p>PS commented that although this project was essentially maintenance works that couldn't typically be funded through the CATG process Parvis Khansari (Associate Director – Highways) had agreed that on this occasion only if the CATG were in favour of spending its funding to improve the condition of street nameplates in Salisbury then he would be happy for the money to be allocated to such a project. PS advised that although the CATG may be funding the work any actions arising would need to be undertaken by the Area Highways Office at Wilton because of the type of work being proposed.</p>	<p>meeting of the group but all other funding could be allocated to the project.</p> <p>That the Area Board approves the allocation of £3,846 to allow this work to be undertaken.</p>	
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SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

<p>n)</p>	<p>Request for waiting restrictions to be introduced outside of No. 8 Sidney Street</p>	<p>PS advised the group that he had been asked to raise this issue by Parvis Khansari. The resident of No. 8 Sidney Street had, via the local MP, requested the introduction of double yellow lines outside of their property. The resident of No. 8 Sidney Street is an elderly person who requires the use of a mobility scooter and to get a mobility scooter in and out their property required the use of a ramp. Because of the narrowness of the footway in front of No. 8 Sidney Street the ramp needs to go straight into the carriageway. However, there is a residents parking bay in front of No. 8 Sidney Street which cars are legitimately using and in doing so preventing the use of a ramp. The double yellow lines have been requested to remove the parking from in front of No. 8 Sidney Street to enable the use of a ramp as and when required by the resident.</p> <p>PS informed the group that this had been a longstanding issue and that currently there were two large water filled temporary barriers in place outside of No. 8 Sidney Street to prevent parking from taking place. PS further informed the group that the resident of No. 8 Sidney Street was claiming that these barriers were regularly being moved meaning that they could not make use of their ramp.</p> <p>PS advised the group that since the incoming correspondence about this issue had been received on the 17/08/17 he had visited No. 8 Sidney Street on six occasions, during which the water filled barriers were in place and the resident of No. 8 Sidney Street would've been able to put a ramp out. However if the group wished to introduce double yellow lines a TRO process would have to be completed at an estimated cost of £1,500. PS advised that an alternative option of installing some bolt down bollards that couldn't be moved in place of the water filled barriers could be considered at an estimated cost of £500.</p>	<p>The group declined to fund the introduction of a TRO because of the length of time that would be required to complete</p> <p>The group, whilst sympathetic to the problem being experienced by the resident of No.8 Sidney Street, felt (based on the advice given) that the water filled temporary barriers were serving their intended purpose and no further measures should be provided at this time.</p> <p>The group asked that the issue continue to be monitored and an update provided to the February 2018 meeting of the group where they would consider funding the installation of bolt down bollards.</p> <p>That the Area Board notes the update.</p>	<p>PS</p>
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SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

7.	Closed Items			
a)	Issue No: 4647 Request for improved cycle facilities on Devizes Road.	Issue closed following cancellation of project at the 20 th June 2017 meeting .of the Salisbury CATG. Decision ratified by the Salisbury Area Board at its meeting on the 6 th July 2017.	That the Area Board notes the update.	PS
b)	Issue No: 4935 Request for improved street lighting along the footway running from Middleton Road to the Waitrose Underpass.	Issue closed following advice at the 20 th June 2017 meeting .of the Salisbury CATG that the matter fell under the jurisdiction of Highways England rather than Wiltshire Council. Decision ratified by the Salisbury Area Board at its meeting on the 6 th July 2017.	That the Area Board notes the update.	PS
c)	Issue No: 5068 Request for a directional sign on Devizes Road in advance of the Highbury Avenue mini roundabout to address confusion as to the alignment of the route of the A360.	Directional arrow painted in August 2017. All works are complete and the issue has been closed.	That the Area Board notes the update.	PS
d)	Issue No: 5136 Request for improved signage to inform motorists that they cannot turn left from Rampart Road onto the A36 Churchill Way (at the bottom of Kelsey Road).	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 24/04/17 but did not support this request. This issue has been closed.	That the Area Board notes the update.	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

e)	Issue No: 5140 Request for barriers to be installed on the footway running between Pinewood Close and Westwood Road to prevent its use by motorcyclists.	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 24/04/17 but did not support this request. This issue has been closed.	That the Area Board notes the update.	PS
f)	Issue No: 5152 Request for improved height warnings signs on Glastonbury House and Romsey House, Friary Lane.	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 24/04/17 but did not support this request. This issue has been closed.	That the Area Board notes the update.	PS
g)	Issue No: 5573 Speeding vehicles in Highbury Avenue	A metro count survey was undertaken in Highbury Avenue between the 11/09/17 and 24/09/17. The recorded speed of traffic using Beatrice Road was below the threshold for further action and as such this issue has been closed.	That the Area Board notes the update.	PS

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

8.	Other Items			
a)	Highway Maintenance Update	<p>GX from the Area Highways Office provided a verbal update on existing and proposed highway maintenance schemes in the Salisbury Community Area.</p> <p><u>Existing Schemes</u></p> <p>GX advised that during the next couple of month's footway maintenance works would be being undertaken in Salt Lane, St. Mark's Avenue and Cheverell Avenue.</p> <p><u>Proposed Schemes</u></p> <p>GX advised that Endless Street, the A30 London Road (in the vicinity of the Parkwood Health and Fitness Centre) and Westwood Road (between Olivier Close and Hazel Close) were currently being considered for carriageway resurfacing in the 2018/2019 financial year.</p> <p>GX advised that based on locations identified by members of the SAB and maintenance records he had asked for footway maintenance works to be priced for Albany Road (part of), Attwood Road, Bishopdown Road (part of), Bourne Avenue (part of), Burford Avenue, Burford Road, Downton Road, Juniper Drive, Montague Road, Ridgeway Road, St. Edmunds Church Street, Shakespeare Close, Westbourne Close (remainder of) and Woodstock Road for undertaking during the 2018/2019 financial year. GX advised that it was unlikely that there would be sufficient funding available to undertake works in all of the roads mentioned so the priorities for delivery would need to be identified once the estimated costs of the works and the footway</p>	<p>Footway maintenance works in Mallard Close to be repriced and information about the outcome to be provided to SH.</p> <p>That the Area Board notes the update.</p>	GX

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

		<p>maintenance budget for the 2018/2019 financial year were known.</p> <p><u>Additional Funding for Footway Maintenance Works</u></p> <p>GX informed the group that the Cabinet had allocated an additional £150,000 worth of funding to the Area Boards to spend on footway maintenance with that money being split on the same basis as the CATG funding is. GX advised that meant that the Salisbury area would receive approximately £8,800 to spend. GX further advised that it has been determined that the CATG's across the county would determine where that funding would be spent. GX asked if there were any suggestions as to where the money could be spent in Salisbury</p> <p>SH suggested Mallard Close as this was a location that had previously been of the list of areas where footway maintenance was required but had dropped off due to funding constraints. SH commented that at it was a relatively small cul-de-sac he hoped that the additional funding would cover all the necessary work at the location. GX commented that he recalled that the previous cost estimate for Mallard Close was over £10,000 but would ask for the works to be repriced and advise SH of the outcome.</p>		
9.	Date of Next Meeting:	13 th February 2018		

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

Salisbury Community Area Transport Group

Highways Officer – Paul Shaddock

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Salisbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Salisbury Area Board will have a remaining Highways funding balance of £1,500 in the CATG allocation available for the 2017/2018 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1. There are no specific safeguarding implications related to this report.

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Report to	Salisbury Area Board
Date of Meeting	09/11/2017
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Harnham Watermeadows Project Title: The Rural Crafts of the Watermeadows View full application	£3890.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2017/2018 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in

order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2575	Harnham Watermeadows	The Rural Crafts of the Watermeadows	£3890.00
Project Description: The project will record evidence of countryside skills associated with the Watermeadows at Harnham - their importance, their demise, what remains, and how this benefits today, economically, socially and environmentally. Crafts will be demonstrated and promoted over a series of open days, including thatching, bee-keeping, weaving, lace-making, coppicing, hedge-laying, herbalism, foraging and basket weaving. An exhibition documentary and educational interactive featuring made crafts, oral histories, archive images and expert interpretation will be on display within the Harnham visitor centre, as well as on an interactive memory stick and website, and supported by loan boxes as a permanent interpretation for future visitors and for the public record.			
Input from Community Engagement Manager: The £3890 contribution requested of the area board would assist with capital costs associated with this project – exhibition boards, memory sticks, digital recorders, loan boxes and a gazebo for the outdoor demonstrations. Therefore, this application meets the grant scheme criteria.			
Proposal That the Area Board determines the application.			

No unpublished documents have been relied upon in the preparation of this report

Report Author:

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Report to	Salisbury
Date of Meeting	09/11/2017
Title of Report	Community Youth Grants

1. Purpose of the report:

To ask Councillors to consider the following application seeking funding from the Salisbury Area Board.

Applicant: Alderbury Football Club Project Title: Monday Night Football	Total project cost	£840
Total grant amount requested at this meeting		£400
Total amount allocated so far in 2017/18		£14,880
Total remaining for 2017/18		£13,560

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2014/15 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

3. The applications

Applicant: Alderbury Football Club Project Title: Monday Night Football	Amount Requested from Area Board: £400.00
This application meets grant criteria 2017/18. The Salisbury Local Youth Management Group and 15 young people from St Joseph's School have considered this grant request, and support a recommendation for the area board to grant the full amount of £400, as requested.	

About the project

Alderbury Football Club is launching a new initiative to broaden access to football in South Wiltshire. The Club is sponsoring open access football training in Salisbury over the Winter of 2017/18. The sessions are aimed at older teenagers and will provide 20 x 1 hour development sessions for players of all abilities.

The courses will take place under floodlights on the all-weather pitch at South Wilts Sports Club in Wilton Road Salisbury. The sessions will be open to all young people and a maximum of 30 can be accommodated. The sessions will be led by a fully qualified FA Level 1 Coach and will be attended by at least 2 DBS checked club officials.

The aim of the sessions is to provide a positive experience of football for young people. The sessions will provide a regular healthy leisure time activity with FA accredited coaching. Young people taking part will grow their knowledge of the game improve their skills and progress within the game through links to local clubs.

In addition, the sessions will contribute to health improvements for participants, address obesity, improve mental health and provide positive activities that will develop young people's general wellbeing and social development.

17 young people have indicated a need for outdoor all weather floodlit training during the winter months. South Wilts Sports Club offers the only public 3G pitches in South Wiltshire. The nearest alternative facilities are at Romsey and Burgate. The sessions can accommodate a maximum of 30 participants. This will provide an opportunity for young people to participate in football in a non-competitive environment through the Winter months when interest in the game is at its height.

The sessions will be open access at no cost to new participants. Sessions will be advertised using social media and emails to local schools. Providing free access will encourage participation by young people from lower income families.

The sessions will be run by a qualified FA Level 1 coach who is registered with the FA Whole Game safeguarding system. The sessions will be supported by FA Whole Game registered volunteers. All officials are DBS cleared - this is a requirement of the FA Whole Game safeguarding system. All DBS checks have been approved by Alderbury FC Safeguarding Officer.

Participants will benefit from 20 sessions and the opportunity to progress in the game through links to local Clubs. The aim is to introduce new players to the game and give them a development route through to competitive competition. Alderbury FC also has good links to Portsmouth FC and Southampton FC to provide a route to elite level football for talented individuals. The initiative will provide vital school to club links a key component of sports development.

Safeguarding

Alderbury FC holds the FA Community Charter - FA Affiliation No. T-WIL0864. This requires the Club to meet all safeguarding and equalities requirements of the FA.

The Club has adopted the FA model safeguarding whistle-blowing and equalities policies - this is a requirement of the Charter. All documents are available upon request and are made available on the Clubs website for players and parents. The Club has a nominated safeguarding officer who undertakes DBS checks for all team officials. All officials are registered with the FA Whole Game safeguarding system. Volunteers are updated by the Clubs safeguarding officer on their responsibilities and training is provided by the FA. All officials and volunteers are fully aware of their safeguarding responsibilities.

Monitoring

The sessions will be monitored by the nominated coach and a record will be kept of participation. In addition, young people will be involved in shaping the sessions and providing their feedback. A survey will be conducted with young people to assess the impact of the sessions.

AFCs Finance:

latest accounts:

Month Year

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

£

Alderbury FC is in the process of developing new facilities at Junction Road in Alderbury and is raising funds for the new pitches and changing facilities - these are due for completion in 2018. All reserves are currently allocated for this purpose.

Project Finance:

Total Project cost [help](#)

£

£

Total required from Area Board

Itemised Expenditure eg Materials help	£	Itemised Income eg Our reserves	£	Tick if income confirmed
Pitch hire	£ 600.00	AFC	£ 440.00	<input checked="" type="checkbox"/>
Coach expe	£ 240.00	AB Grant	£ 400.00	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
Total	£ 840.00	Total	£ 840.00	